

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**
Minutes of the Regularly Scheduled Board Meeting
held April 19, 2011, in Downers Grove, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	*Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	*Downers Grove Park District	Janet Barr
	*Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Roy Cripe
	Village of Western Springs	Ray Jasica
	Westmont Park District	Ron Gunter
	Woodridge Park District	Mike Adams
	Lisle Park District	Dan Garvy
	Director	Susan Friend
	*Coordinator	Lisa Rasin
	*SEASPAR Recording Secretary	Georgia Weber
Absent:	Darien Park District	Stephanie Gurgone
	Village of Indian Head Park	Joan Pieri
	Superintendent	Catherine A. Morava
	Superintendent	Matt Corso
Visitors:	None	

Open Forum and Correspondence:

Dan Garvy and Susan Friend reviewed current newspaper and magazine articles regarding the Aktion Club, the Knights of Columbus, and Bridget Brown, Aktion Club member.

Susan Friend reported that she met with representatives from Lauterbach and Amen, LLT. Susan Friend reviewed a thank you note from Ronald Amen of Lauterbach and Amen, LLT, who will be performing the 2010-2011 SEASPAR Audit.

Approval of Consent Agenda:

Mike Adams moved to approve the minutes of the regularly scheduled Board Meeting and Executive Session of March 15, 2011; Bank Reconciliation for March 2011; and Cash Disbursements for April 2011 in the amount of \$70,460.45 as presented. Steve Thomas seconded the motion.

Voting Aye: Woodridge, Clarendon Hills, Brookfield, Downers Grove, LaGrange, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Darien, Indian Head Park

Motion Carried Unanimously

*Janet Barr and Dean Bissias entered the meeting at 3:34 p.m.

Recreation Reports:

Susan Friend reviewed Catherine Morava's Recreation Report in her absence.

Susan Friend reported that Matt Corso was at the Midwest Symposium in St. Louis giving a presentation regarding assessments in community-based therapeutic recreation.

Susan Friend reported that all recreation programs are going well.

Fund Development:

Lisa Rasin thanked the Board members who were able to attend the SEASPAR Open House on Thursday, March 24, 2011. Lisa Rasin reported that approximately 50 people attended. The event was well attended by area dignitaries, local businessmen, Board members, residents, and SEASPAR staff. Some potential fundraising contacts were made at the event.

Lisa Rasin reminded the Board about the Hurricane Gumbo concert on April 28, 2011, at the Tivoli Theatre in Downers Grove. The Judges' Nite Band is the opening act.

Lisa Rasin reported that she attended a Lisle Lions Club meeting on Tuesday, April 19, 2011. Greg Pavesich attended the meeting with her and spoke to the membership about goalball and other programs for individuals with visually impairments.

Lisa Rasin reported that she has applied for three \$5,000 grants; one from Gordon Flesch and two from the DuPage Community Foundation.

Lisa Rasin reported that she had met with the Rotary Club of Darien and will request a \$5,000 donation.

Dan Garvy reported that Navistar has been very generous to the Lisle Park District. Dan Garvy offered to accompany Lisa Rasin when she meets with Navistar's representatives.

Director's Report:

Susan Friend reported that she had met with a representative of the National Cost Reduction Corporation to discuss ways in which their company might assist SEASPAR in reducing operating costs.

Susan Friend reported that SEASPAR had installed motion sensors in the multipurpose room, break room, production room, and computer server room in hopes of cutting down on the use of electricity. The lights turn off when the room is not in use and turn on when someone enters.

Susan Friend reported that some SEASPAR residents whose children attend SEASPAR but whose sons live in group homes outside the SEASPAR area have contacted SEASPAR regarding Lyons joining SEASPAR. These parents are concerned with the ability of their children to attend SEASPAR programs on a long-term basis. Discussion ensued.

Susan Friend also reported that the Broadview Park District had inquired about SEASPAR membership.

Unfinished Business:

The Board postponed discussion of the SEASPAR 2011-2012 Budget until after the Executive Session.

New Business:

Susan Friend reviewed the proposed SEASPAR Identity Protection Policy and Resolution 2011-01. The policy had been reviewed favorably by Rick Tarulis, SEASPAR attorney. Discussion ensued.

Mike Adams moved to accept the SEASPAR Identity Protection Policy, Resolution 2011-01 as presented. Rick Ginex seconded the motion.

Voting Aye: Woodridge, Brookfield, Clarendon Hills, Downers Grove, LaGrange, LaGrange Park, Western Springs, Westmont, Lisle
Voting Nay: None
Absent, Not Voting: Darien, Indian Head Park
Motion Carried Unanimously

Susan Friend reviewed the proposed Public Comments Guidelines, Resolution 2011-02. Discussion ensued.

Dean Bissias moved to approve the SEASPAR Public Comments Guidelines, Resolution 2011-02 as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Brookfield, Clarendon Hills, LaGrange Park, Western Springs, Westmont, Lisle
Voting Nay: Downers Grove
Absent, Not Voting: Darien, Indian Head Park
Motion Carried

Member Entity Projects and Events:

Nothing was presented.

Adjournment to Executive Session:

Mike Adams moved to adjourn at 4:10 p.m. to Executive Session and to reconvene immediately following the Executive Session. Dean Bissias seconded the motion.

Voting Aye: Woodridge, LaGrange, Brookfield, Clarendon Hills, Downers Grove, LaGrange Park, Western Springs, Westmont, Lisle
Voting Nay: None
Absent, Not Voting: Darien, Indian Head Park
Motion Carried Unanimously

*Lisa Rasin and Georgia Weber exited the meeting at 4:10 p.m.

The regularly scheduled April 19, 2011, SEASPAR Board Meeting reconvened in public session at 4:55 p.m.

Mike Adams moved to approve salary range recommendations as presented. Ron Gunter seconded the motion.

Voting Aye: Woodridge, Westmont, Clarendon Hills, Downers Grove, LaGrange,
LaGrange Park, Western Springs, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Darien, Indian Head Park

Motion Carried Unanimously

Ray Jasica moved to approve the revised SEASPAR FY2011-2012 Budget as presented, reflecting adjustments as discussed. Ron Gunter seconded the motion.

Voting Aye: Western Springs, Westmont, Clarendon Hills, Downers Grove, LaGrange,
LaGrange Park, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Darien, Indian Head Park

Motion Carried Unanimously

Final Adjournment:

Having no further business to discuss, Ron Gunter moved to adjourn the regularly scheduled April 19, 2011, SEASPAR Board meeting at 5:00.p.m. Dean Bissias seconded the motion.

Voting Aye: Westmont, LaGrange, Clarendon Hills, Downers Grove, LaGrange Park,
Western Springs, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Darien, Indian Head Park

Motion Carried Unanimously

Respectfully submitted,

Joan Pieri, Secretary
South East Association for Special Parks
And Recreation