

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
held December 20, 2011, in Lisle, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Mark Roman
	Park District of LaGrange	Dean Bissias
	Village of Indian Head Park	Richard Andrews
	Community Park District of LaGrange Park	Roy Cripe
	Village of Western Springs	Tracy Alden
	Westmont Park District	Kim Lojewski
	Woodridge Park District	Mike Adams
	Lisle Park District	Dan Garvy
	Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	SEASPAR Recording Secretary	Georgia Weber
Absent:	Village of Brookfield	Rick Ginex
	Coordinator	Lisa Rasin
Visitors:	None	

Public Comment and Correspondence:

Mike Adams reported two typing errors in the minutes of November 15, 2011. The spelling of Garvy will be corrected on page 2, on page 2; there was an extra space in the word “to” and the word “to” was missing from the last sentence on page 4. Appropriate corrections will be made.

Dan Garvy reviewed SEASPAR press coverage.

Approval of Consent Agenda:

Dean Bissias moved to approve the minutes of the regularly scheduled Board Meeting of November 15, 2011, as amended; and Bank Reconciliation for November 2011; and Cash Disbursements for December 2011 in the amount of \$59,237.04 as presented. Steve Thomas seconded the motion.

Voting Aye: LaGrange, Clarendon Hills, Darien, Downers Grove, Indian Head Park,
LaGrange Park, Western Springs, Westmont, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield

Motion Carried Unanimously

Recreation Reports:

Cathy Morava reported that more than 250 people attended the December 5, 2011, Holiday

Spectacular held at the Theatre of Western Springs. Some participants showed up to perform that had not been expected. They were smoothly fitted into the program.

Catherine Morava reported that a new weight training program held at the Lisle Community Center planned by Brian Houzenga for teens and adults has been successful.

Catherine Morava reported that plans are being coordinated with Diveheart to provide programs for veterans.

Catherine Morava reported that Greg Pavesich is leading a new program on Tuesdays and Thursdays created for the workshop clients of Helping Hand in Countryside

Catherine Morava encouraged all full-time park district and recreation department and preschool teachers to attend an training presented by Brian Houzenga and Susan Friend on Monday, January 16, 2012.

Roy Cripe suggested a marketing thought that anyone can become disabled at any time. There is a perception that SEASPAR is only for people with developmental disabilities.

Catherine Morava reported that Greg Pavesich does a good job of promoting and developing programs for those with physical disabilities and not cognitive issues.

Susan Friend reported that the Stroke Group and the Drop In Center provide programs for those not typically thought of as SEASPAR-related.

Matt Corso reported that the Village of Downers Grove approved the maintenance agreement with SEASPAR. This agreement will prove to be convenient and cost effective. SEASPAR vehicles are scheduled for maintenance during the upcoming week.

Catherine Morava distributed the SEASPAR Crisis Manual. It was provided for the Board's awareness and preparedness in the event of a crisis situation.

Fund Development:

In Lisa Rasin's absence, Susan Friend reported that the annual appeal has brought in \$6,365 in donations to date. The total donated last year was \$6,700.

Susan Friend promoted the attendance in the Downers Grove Chamber of Commerce & Industry Wellness Resource Network's "Up and Down in Downers Grove" for Lisa Rasin. The event which features stair-climbing takes place on Saturday, January 21, 2012, at the Esplanade at Locust Point in Downers Grove.

Mark Roman suggested high schools would be a good place to recruit participants.

The Board suggested getting high school athletes to participate and challenge their coaches.

Susan Friend suggested those who register challenge their co-workers.

Director's Report:

Susan Friend reported that additional Annual Reports are available for the Board. Susan Friend reported that the report was created by Dawn Pope and Caryn Andrews. Susan Friend reported that a list of all contributors has been included in the report for the past two years.

Susan Friend reported that SEASPAR learned that it is the recipient of donations made to the Community Bank of Downers Grove as a part of their holiday sharing campaign. The Community Bank of Downers Grove sponsors SEASPAR's Walk-And-Roll-A-Thon.

Susan Friend reported that SEASPAR received an additional \$2,800 in donations since she wrote her December Directors Report.

Susan Friend thanked the Board for their attendance and input at the recent Strategic Plan meeting. Susan Friend reported that Barbara Heller was pleased with the input she received at all of the meetings. This input will soon be sent to the people who create the survey which is to be mailed in late January.

Susan Friend thanked Steve Thomas, Tracy Alden, and Ray Jasica for being at the Holiday Spectacular.

Unfinished Business:

None.

New Business:

Susan Friend reported that a SEASPAR Delegate and Alternate needed to be appointed for the IAPD Annual Meeting on Saturday, January 28, 2012.

Steve Thomas moved to appoint Dean Bissias as SEASPAR Delegate and Roy Cripe as Alternate at the January 28, 2012, IAPD Annual Meeting. Mike Adams seconded the motion.

Voting Aye: Clarendon Hills, Woodridge, Darien, Downers Grove, Indian Head Park,
LaGrange, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield

Motion Carried Unanimously

Member Entity Projects and Events:

Dan Garvy invited the Board to a tour of the new Lisle Park District Recreation Center following the December 20, 2012, Board meeting.

The Board waived adjournment to Executive Session to discuss the release of Executive Session Minutes and tapes. Susan Friend reported that the tape on the list was for an April 20, 2010, Executive Session.

Mike Adams moved to approve the release of Executive Session Minutes for February 15, 2011; March 15, 2011; and April 19, 2011, and the destruction of the tape of the April 19, 2010, Executive Session. Steve Thomas seconded the motion.

Voting Aye: Woodridge, Clarendon Hills, Darien, Downers Grove, Indian Head Park,
LaGrange, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield

Motion Carried Unanimously

Adjournment:

Dean Bissias moved to adjourn at 3:56 p.m. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Clarendon Hills, Darien, Downers Grove,
Indian Head Park, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield

Motion Carried Unanimously

Respectfully submitted,

Steven Thomas, Secretary
South East Association for Special Parks
And Recreation

Georgia Weber, Recording Secretary