

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**
Minutes of the Regularly Scheduled Board Meeting
held March 15, 2011, in Westmont, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	*Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Kathy Forzley
	Darien Park District/Treasurer	Stephanie Gurgone
	Downers Grove Park District	Janet Barr
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Roy Cripe
	Village of Western Springs	Ray Jasica
	Westmont Park District	Ron Gunter
	Woodridge Park District	Mike Adams
	Lisle Park District	Dan Garvy
	Director	Susan Friend
	*Superintendent	Catherine A. Morava
	*Superintendent	Matt Corso
	*Coordinator	Lisa Rasin
	*SEASPAR Recording Secretary	Georgia Weber
Absent:	Village of Indian Head Park	Joan Pieri
Visitors:	*Downers Grove Park District	Debbie Utecht
	Village of Western Springs	Tracy Alden
	*Coordinator	Brian Houzenga
	*Recreation Specialist	Greg Pavesich
	*Recreation Specialist	Rachel Hane

Open Forum and Correspondence:

Dan Garvy reviewed correspondence from Lora Duffy, parent of a SEASPAR participant.

Susan Friend reviewed the Suburban Life February 16, 2011, article regarding the EAGLES; TribLocal, March 3, 2011, article regarding the EAGLES ITRS Award; Darien Patch, March 7, 2011, article regarding the SEASPAR Prom; and the LaGrange Patch, March 7, 2011, article regarding the SEASPAR ceramics program.

Susan Friend reported that a parent of an EAGLES participant called to say that it was genius to have the EAGLES work on planning the Prom. The parent stated that her son had never been so enthusiastic about volunteering as he was for the Prom.

Approval of Consent Agenda:

Ray Jasica moved to approve the minutes of the regularly scheduled Board Meeting and Executive Session of February 15, 2011; Bank Reconciliation for February 2011; and Cash Disbursements for March 2011 in the amount of \$44,238.08 as presented. Dean Bissias seconded the motion.

Voting Aye: Western Springs, LaGrange, Clarendon Hills, Darien, Downers Grove,

LaGrange Park, Westmont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: Brookfield, Indian Head Park
Motion Carried Unanimously

Recreation Reports:

Catherine Morava reported that she and Brian Houzenga met with personnel from Giant Steps to discuss Leisure Education classes during the day and programs from 3:00 – 6:00 p.m. The Giant Steps students come from 22 local schools. Catherine Morava and Rachel Hane have looked into programs there, also.

Catherine Morava reported that swim lessons at the Lodge have been going great with many new participants. The Bulls Bonanza programs have enjoyed perfect attendance at Papa Passero's to watch the games. Catherine Morava reported that children's programs for ages five to ten and eleven to fifteen will take place at the Park Districts of LaGrange and Clarendon Hills during spring break.

Catherine Morava reported that John McGovern is coming to speak to the SEASPAR staff on March 30, 2011, at the next PIE meeting.

*Rick Ginex entered the meeting at 3:37 p.m.

Matt Corso referred to his written report and asked for questions. Roy Cripe asked about the process of the documentation of recreation staff programming hours.

Matt Corso stated that the job descriptions set the number of direct program hours by position. Matt Corso reported that he and Catherine Morava work throughout each program season to balance staff member hours.

Cathy Morava reported that changes happen throughout the season, noting that Brian Houzenga recently added 15 leisure education programs which will be typically be lead by the full-time staff.

Fund Development:

Lisa Rasin reminded the Board that they are invited to attend the SEASPAR Open House on Thursday, March 24, 2011. Lisa Rasin requested the Board invite their staff.

Lisa Rasin reported that plans for the Hurricane Gumbo concert on April 28, 2011, are well underway. The Judges' Nite Band is the opening act. Lisa Rasin reported that the Downers Grove National Bank, soon to become, Bank Financial, has donated \$2,500 to sponsor the event. Tickets are available at SEASPAR, Consider It Done, Anderson's Bookshop, and Bank Financial/Downers Grove National Bank.

Lisa Rasin reported that the SEASPAR Summer Kickoff is planned for June 12, 2011, and the Sumer Golf Classic is planned for July 22, 2011.

Director's Report:

Susan Friend reported Lisa Raisin's association with a banker at the new Bank Financial helped acquire their sponsorship of the Hurricane Gumbo fundraiser.

Susan Friend reported that Tony Bacino, father of former Day Camp Coordinator Dawn Pope, who had been the man in charge of grilling hot dogs for the Day Camp Summer Celebration for many years had passed away recently. The Bacino family had also donated turkeys for the SEASPAR Turkey Shoot for many years.

Unfinished Business:

None

New Business:

Susan Friend reviewed the proposed SEASPAR Budget for FY 2011-2012.

Discussion ensued.

*Debbie Utecht entered the meeting at 3:46 p.m. Debbie Utecht reported that Dan Cermak of the Downers Grove Park District said to say congratulations to SEASPAR on its 35th Anniversary and that SEASPAR is doing a great job.

Susan Friend reported that the SEASPAR 2011-2012 Budget needs to be finalized at the April 19, 2011, monthly Board meeting in order for the member entities for their Boards' May agendas.

Matt Corso reviewed bids for a new 2011 Minibus. Discussion ensued.

Roy Cripe moved to award the bid for a new 2011 Minibus to Central State Bus Sales at a cost of \$50,721. Mike Adams seconded the motion.

Voting Aye: LaGrange Park, Woodridge, Brookfield, Clarendon Hills, Darien,
Downers Grove, LaGrange Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Member Entity Projects and Events:

Nothing was presented.

Adjournment to Executive Session:

Mike Adams moved to adjourn at 4:19 p.m. to Executive Session and to reconvene immediately following the Executive Session. Dean Bissias seconded the motion.

Voting Aye: Woodridge, LaGrange, Brookfield, Clarendon Hills, Darien,

Downers Grove, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park
None
Motion Carried Unanimously

*Catherine Morava, Matthew Corso, Brian Houzenga, Lisa Rasin, Laura Christensen, Kim Huggins, Greg Pavesich, Rachel Hane, and Georgia Weber exited the meeting at 4:19 p.m.

The regularly scheduled March 15, 2011, SEASPAR Board Meeting reconvened in public session at 4:59 p.m.

Final Adjournment:

Having no further business to discuss, Ron Gunter moved to adjourn the regularly scheduled March 15, 2011, SEASPAR Board meeting at 5:00.p.m. Dean Bissias seconded the motion.

Voting Aye: Westmont, LaGrange, Clarendon Hills, Darien, Downers Grove,
LaGrange Park, Western Springs, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: Brookfield, Indian Head Park
Motion Carried Unanimously

Respectfully submitted,

Joan Pieri, Secretary
South East Association for Special Parks
And Recreation

Georgia Weber, Recording Secretary