

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
held September 18, 2007, in Downers Grove, Illinois

Call to Order: Jerry Yoksoulian called the meeting to order at 5:30 p.m.

Roll Call:

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District/Treasurer	Stephanie Gurgone
	Downers Grove Park District	Jerry Yoksoulian
	*Village of Indian Head Park	Joan Pieri
	Park District of LaGrange	Jo Ann Lodine
	Community Park District of LaGrange Park	Ron Lorenzo
	Lisle Park District	Dan Garvy
	Westmont Park District	Chad Dyson
	Village of Western Springs	Ray Jasica
	Woodridge Park District	Mike Adams
	Director	Susan Friend
	Superintendent	Catherine Morava
	Assistant Superintendent	Matt Corso
	SEASPAR Recording Secretary	Georgia Weber
Absent:	None	
Visitors:	SEASPAR Coordinator	Brian Houzenga

Open Forum and Correspondence:

Susan Friend introduced Brian Houzenga, SEASPAR Coordinator.

Brian Houzenga reported that he is responsible for coordinating inclusion, weekly teen and adult programs, and leisure education programs. Brian Houzenga reported that this is his first year coordinating at SEASPAR and there is good communication with all member entities.

Brian Houzenga reported that Clarendon Hills, Darien, Downers Grove, LaGrange, LaGrange Park, Lisle, Western Springs, and Woodridge utilized inclusion services provided by SEASPAR. The Westmont Park District provides and trains all their own inclusion assistants and SEASPAR provides an orientation for their staff and checks in with them when necessary.

Brian Houzenga reported that evaluations were sent to the parents of all inclusion participants. The responses were all favorable with comments about SEASPAR being great. Brian Houzenga reported that, overall, the summer went very well.

Brian Houzenga reported that a new fall teen and adult program, Martial Arts at Flying High Gymnasium in Countryside, began September 17 with seven participants registered. Brian Houzenga reported that SEASPAR participants love dances, so Dancin' the Night Away, a new dance instruction program, was so well received that two classes are being held each week to accommodate all who registered. Registrations for Weekday Welcome, a program for participants from Ray Graham Association of Lisle and Spectrum of Downers Grove, increased by three new participants this season, and takes place at the Woodridge Community Center on Monday

afternoons. Other eagerly anticipated returning programs this fall are Teen Scene for high school students; Bears Bonanza for teen and adult football enthusiasts who like to watch the Bears on the big screen at Papa Passero's in Westmont; and Actors Guild for budding thespians that meets on Wednesday evenings at the Darien Sportsplex in preparation for their grand finale performance at the Theatre of Western Springs on December 5.

Brian Houzenga reported that he also coordinates SEASPAR's Leisure Education programs at local schools. The programs will begin shortly.

Susan Friend reported that inclusion invoices show that \$34,000 in direct support kept Brian very busy this, his first, summer at SEASPAR.

Stephanie Gurgone reported that it was great to receive inclusion invoices early in the year.

Approval of Consent Agenda:

Mike Adams moved to approve the minutes of the regularly scheduled July 17, 2007, Board Meeting; minutes of the Special Board meeting held August 15, 2007; the Bank Reconciliation for July and August 2007; and Cash Disbursements for September in the amount \$114,294.30 as presented. Ron Lorenzo seconded the motion.

Voting Aye: Woodridge, LaGrange Park, Brookfield, Clarendon Hills, Darien,
LaGrange, Lisle, Western Springs, Westmont, Downers Grove

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Recreation Reports:

Cathy Morava reported that a Family Fun Day was held at Spring Rock Park in Western Springs on Sunday, September 16. The parents all agreed that the program was excellent and they only wished that more SEASPAR families would have attended.

Cathy Morava reported that since writing her Recreation Report, eight more registrations have been received and are the participants are being placed in their desired programs.

Cathy Morava reported that the fall Snooze Party for children was held at SEASPAR with the children playing at the Downers Grove Recreation Center's Kid Zone after going out for dinner at Buffalo Wild Wings in Woodridge and taking in a movie at the Cinemark Theater at Seven Bridges.

Cathy Morava invited the Board and their staff to attend the December 3 Actor's Academy performance at the Theatre of Western Springs.

Cathy Morava reported that the recreation staff are holding their planning meeting to get ready for the winter-spring 2008 program season.

*Joan Pieri entered the meeting at 5:47 p.m.

Matt Corso reported that SEASPAR participants were assisting at the Knights of Columbus Annual Tootsie Roll Drive on September 21 and 22.

Matt Corso encouraged Board members to participate in the Fuddrucker's fundraiser in Woodridge on September 19. Proceeds go to the SEASPAR Athletic Booster Club.

Matt Corso reported that the SEASPAR travelers to Myrtle Beach had returned in the late afternoon on Monday, September 17. The participants talked about their trip all the way home from the airport. Photos of the trip are on SEASPAR's website: www.seaspar.org.

Matt Corso reported that the NEISO Volleyball Tournaments are held at the Downers Grove Recreation Center on Saturday, September 22. Both of SEASPAR's Spikers Blue and White Volleyball Teams are competing. Gold medal winners compete at State Games in Rockford in October.

Susan Friend reported that the Board received copies of 2007 Day Camp surveys in their September Board packet. The three big items were good communication, good staff, and a desire for camps to be extended because they needed more.

Matt Corso reported that the results of the survey contained direct quotes from the parents who stated mainly that they wanted more. Matt Corso reported that more registrations had been received this summer than space would allow and he had to turn some participants away.

Matt Corso distributed copies of a periodical containing a generic ad for special recreation prepared by directors of special recreation associations. More information is available on www.specialrec.com or www.specialrec.org.

Susan Friend reported the SRA website is a cooperative venture by the SRA Directors. A video was planned, but now they are going to create a DVD on how to start a Special Recreation Association. The DVD contains images of many SEASPAR participants.

Jerry Yoksoulian thanked Matt Corso for his report.

Director's Report:

Susan Friend reported that SEASPAR is taking a bold financial step beyond its Super Now bank account. Charter One Bank has made a 30-day CD available at a rate of 5.47% which is 1 ½ % more than the current Downers Grove National Bank offers.

Susan Friend reported that she is attending member entity Board meetings. Susan Friend thanked the Darien Board for recognizing its State Special Olympians at their recent Board meeting. Susan Friend reported that she received a phone call from the parent of a participant from Westmont whose friend had passed away and was considering making a sizable donation from the estate to SEASPAR.

Joint Agreement Update: Awaiting approval from Downers Grove, Clarendon Hills, Western Springs, and Westmont whose Board meetings take place in the near future.

Susan Friend reported that SEASPAR has provided employee benefits with Aflac through former Board member Roy Cripe. Staff have the opportunity to take advantage of the services as they so choose.

Susan Friend inquired about satisfaction with the Audit Report provided by Knutte & Associates within their two-year agreement. There was a consensus that the services with Knutte & Associates was fine and that Susan Friend should contact Knutte & Associates to discuss a multi-year agreement.

Unfinished Business:

None

New Business:

Susan Friend reviewed the FY 2005-2006, 2006-2007 Annual Statistical Report. Discussion ensued.

Susan Friend reviewed information regarding SEASPAR obtaining online banking services with the Downers Grove National Bank. Discussion ensued.

Joan Pieri moved that SEASPAR obtain online banking services and authorize the Executive Director and Treasurer to sign the online banking agreement with the Downers Grove National Bank. Mike Adams seconded the motion.

Voting Aye: Indian Head Park, Woodridge, Brookfield, Clarendon Hills, Darien,
LaGrange, LaGrange Park, Lisle, Western Springs, Westmont,
Downers Grove

Voting Nay: None

Absent, Not Voting: None

Motion Carried Unanimously

Adjournment:

Dan Garvy moved to adjourn the regularly scheduled September 18, 2007, SEASPAR Board meeting at 7:00 p.m. Joan Pieri seconded the motion.

Voting Aye: Lisle, Indian Head Park, Brookfield, Clarendon Hills, Darien, LaGrange
LaGrange Park, Western Springs, Westmont, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: None

Motion Carried Unanimously

Respectfully submitted,

Joan Pieri, Secretary
South East Association for
Special Parks And Recreation

Georgia Weber, Recording Secretary