

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
held November 18, 2011, in Downers Grove, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:31 p.m.

Roll Call:

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Mark Roman
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Roy Cripe
	Village of Western Springs	Tracy Alden
	Westmont Park District	Ron Gunter
	Woodridge Park District	Mike Adams
	Lisle Park District	Dan Garvy
	Director	Susan Friend
	*Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Coordinator	Lisa Rasin
	SEASPAR Recording Secretary	Georgia Weber
Absent:	Village of Indian Head Park	Richard Andrews
Visitors:	Recreation Specialist	Kim Huggins

Public Comment and Correspondence:

Kim Huggins reported that she is responsible for the planning of camping programs, social clubs, teen and adult special events, and vacation trips. Kim Huggins is responsible for all facility requests and vehicle scheduling. Kim Huggins narrated a PowerPoint presentation which included the following information.

Kim Huggins reported that the SEASPAR Prom was held at the Darien Sportsplex. The EAGLES participants assisted with preparations for the dance. All 46 participants received a photograph and a flower. Next year the DJ will be bringing a photo booth.

Kim Huggins reported that a group of teens and adults recently attended a Chicago Blackhawks game. A group attended the Blackhawks training camp.

Kim Huggins reported that the Fifth Annual Holiday Spectacular is held on December 5, 2011, at 6:30 p.m. at The Theatre of Western Springs. The Kitchen Creations participants will be making refreshments for the event.

Kim Huggins reported that she escorted eight participants to a week-long trip to Norman B. Barr Camp in Lake Geneva this past summer. All participants were given a camp shirt which they decorated. The group had a wonderful week at a beautiful camp.

Kim Huggins reported that four SEASPAR participants went to Camp Timber Point Outdoor Center in Bloomington Illinois for a week in August. The camp is an Easter Seals Camp. The group was escorted by Greg Pavesich.

Kim Huggins reported that eleven adult travelers flew to Virginia Beach in August for a week-long vacation. The group enjoyed the local sights as well as the nearby ocean. The group had an opportunity of a lifetime to be in the epicenter of an earthquake, but all were at the beach and no one experienced any tremors. To top off a most exciting and yet relaxing vacation, the group departed on the last flight leaving Virginia Beach due to the approaching hurricane. All enjoyed the trip with no ill effects of the local conditions.

Kim Huggins reported that eleven teens and adults took a weekend trip to Door County. The group enjoyed visiting the lighthouse, going on a haunted trolley tour, and eating lavishly at Stone Harbor Resort for lunch and a four-course dinner.

Kim Huggins reported that the next trip planned is the Spring Escape. The group will be staying in downtown Chicago and attending a performance of Jersey Boys.

Kim Huggins reported that she plans and coordinates the social clubs and the Friday Night Fun Club. The Friday Night Fun Club participants help plan the events for the season. The needs of the Social Club participants have been growing and changing. This season, some changes will be made to the Social Club registration. There will basically be a registration for the eastern and western areas. The registrants will then be grouped according to age and residence. The Brookfield Municipal Building will be added as a meeting location for the winter/spring session.

Kim Huggins reported that a favorite Social Club event is the Halloween dance held at the Clarendon Hills Community Center. This year 144 participants and 33 staff attended the dance. This event was attended by all of the social clubs. A variety of prizes were given to costumes in several categories. Those who did not win a prize still received a t-shirt for their efforts.

Kim Huggins reported that square dancing was added as a new all-club activity. The participants had a grand time learning the moves. Another new all-club activity was the recent magic show held at the Clarendon Hills Recreation Center.

Kim Huggins reported that this past summer Jeff Handley, who does percussion for Broadway in Chicago, presented an African Rhythm and Dance Night for the social clubs. Participants learned about African cultures, songs, and dances. He brought enough drums so that each participant was able to practice on them. This was definitely a highlight of the summer.

Susan Friend commended Kim Huggins for doing a nice job of rehabbing and reorganizing the social clubs. Susan Friend reported that Kim Huggins has done a good job in accommodating the needs of the growing number of social club members.

Dan Garvey reviewed SEASPAR press coverage.

Approval of Consent Agenda:

Dean Bissias moved to approve the minutes of the regularly scheduled Board Meeting of

October 18, 2011; Bank Reconciliation for October 2011; and Cash Disbursements for November 2011 in the amount of \$47,814.85 as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Brookfield, Clarendon Hills, Darien,
Downers Grove, LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Recreation Reports:

Matt Corso reported that the SEASPAR Floor Hockey team brought home the gold from the November 12, 2011, State Special Olympics Floor Hockey Tournament in Chicago.

Matt Corso invited the Board to attend the 34th Annual Kiwanis/SEASPAR Swim Meet at Downers Grove North High School on Saturday, November 19, 2011. Approximately 192 swimmers plan to compete starting at 9:00 a.m. Matt Corso thanked Lisa Rasin for obtaining volunteers for the event.

In Cathy Morava's absence, Susan Friend invited the Board and staff to attend the Holiday Spectacular at the Theatre of Western Springs on Monday, December 5, 2011.

Fund Development:

Lisa Rasin reported that she is working on a donation envelope to be included with the winter/spring brochure.

Lisa Rasin reported that the Annual Appeal will be mailed before Thanksgiving.

Lisa Rasin reported that Avec Panache, a specialty store in downtown Downers Grove, is holding a fundraiser on Thursday, December 1, 2011. Twenty percent of the sales from 5:00 p.m. until 9:00 p.m. will be donated to SEASPAR. This is the second year that they have held a fundraiser for SEASPAR.

Lisa Rasin reported that a fundraiser was held at the EAGLES Nest on Wednesday, November 9, 2011. A variety of vendors brought their wares to sell and a percentage of the evenings sales will be donated to SEASPAR.

Lisa Rasin reported that she is planning a bowling fundraiser for March 10, 2012, at Willowbrook Lanes.

Lisa Rasin reported that she is planning a spring fundraising event at the Tivoli Theatre.

Lisa Rasin reported that she attended a seminar on conducting golf outings at the Village Greens. Lisa Rasin reported that plans are being made to bring back Johnny Rogers to the Tivoli in September 2012.

Lisa Rasin reported that she attended a seminar at the COD Library regarding researching grants.

Lisa Rasin reported that the Grove Foundation donated \$1,200 for SEASPAR's Sled Hockey program.

Director's Report:

Susan Friend thanked the Board for investing in staff's attendance at the NRPA Congress in Atlanta, Georgia. Susan Friend reported the executive sessions were excellent.

Susan Friend discussed a FOIA Request. The request was in regard to transportation bids. SEASPAR has not gone out to bid for any transportation costs since 2005. SEASPAR provided all the necessary documentation that was requested and sent it to the designated Yahoo email account.

*Catherine A. Morava entered the meeting at 4:02 p.m.

Susan Friend inquired as to how IMRF affiliated member entities were going to be in compliance with the required posting compensation packages. Susan Friend reported that this was a topic of a legal symposium

Discussion ensued.

Rick Ginex reported that the Village of Brookfield will have the compliance available at the office.

Susan Friend reported that SEASPAR has applied for a Grant through the Center for Independence.

Catherine Morava reported that of more than 126 grant applicants, SEASPAR is one of the top 20 finalists.

Susan Friend reported that Senator Christine Radogno recommended SEASPAR for an AT&T Investing in Illinois grant of \$2,000, which was approved. Funds will be used for the EAGLES program as Laura Christensen's brother-in-law, an aide for the Senator, was instrumental in SEASPAR receiving the grant.

Unfinished Business:

None.

New Business:

None.

Mike Adams inquired at Rick Tarulis' concerns about the resolution regarding the resolution to join the Illinois Institutional Investors Trust. Susan responded that Rick had concerns related to the Trust's investment policies being in line with SEASPAR's investment policy and/or the Illinois

Public Investment policy. She also stated that with further review and clarification, the resolution will be brought to the board.

Mike Adams inquired as to who was on the Strategic Plan Committee.

Susan Friend reported that she, Catherine Morava, and Matt Corso represent the Administrative sector; Carol Kocek represents the Office sector; Brian Houzenga represents the Coordinator sector, and Greg Pavesich represents the Recreation Specialists.

Member Entity Projects and Events:

The Park District of LaGrange passed the 2012-2013 SEASPAR levy, as did Brookfield, Darien, Downers Grove, Indian Head Park, LaGrange, Lisle, Westmont, and Woodridge. Western Springs plans to pass it in December as does Clarendon Hills.

The December 20, 2011, SEASPAR Board meeting will be held at the Lisle Park District Community Center at 3:30 p.m.

Adjournment:

Tracy Alden moved to adjourn at 4:17 p.m. Dean Bissias seconded the motion.

Voting Aye: Western Springs, LaGrange, Brookfield, Clarendon Hills, Darien,
Downers Grove, LaGrange Park, Westmont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: Indian Head Park
Motion Carried Unanimously

Respectfully submitted,

Steven Thomas, Secretary
South East Association for Special Parks
And Recreation

Georgia Weber, Recording Secretary