

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**
Minutes of the Regularly Scheduled Board Meeting
held October 18, 2011, in Brookfield, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Mark Roman
	Village of Indian Head Park	Richard Andrews
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Roy Cripe
	Village of Western Springs	Ray Jasica
	Westmont Park District	Ron Gunter
	Woodridge Park District	Mike Adams
	Lisle Park District	Dan Garvy
	Director	Susan Friend
	Superintendent	Matt Corso
	Coordinator	Lisa Rasin
	SEASPAR Recording Secretary	Georgia Weber
Absent:	Superintendent	Catherine Morava
Visitors:	*Lauterbach & Amen	Jamie Wilkey
	*Coordinator	Carol Kocek
	Coordinator	Brian Houzenga

Public Comment and Correspondence:

Susan Friend welcomed Mayor Richard Andrews to the SEASPAR Board.

Jamie Wilkey reviewed the FY2010-2011 SEASPAR Audit.

Discussion ensued.

*Jamie Wilkey and Carol Kocek exited the Board meeting at 3:59 p.m.

Brian Houzenga reported that his three main responsibilities as Coordinator are to create and plan Leisure Education Programs for schools in the member entities, plan teen and adult weekly programs, and provide all needed assistance and training regarding Inclusion Programming.

Brian Houzenga reviewed current inclusion registrations at ten member entities.

Brian Houzenga reported that he has tentatively planned inclusion training for park district preschool teachers and recreation staff on January 16, 2012.

Brian Houzenga reported that Leisure Education Programs are going strong in many SEASPAR member entities' schools. SEASPAR has recently added providing programs at Giant Steps in Lisle. Giant Steps is a private school for children with Autism.

Brian Houzenga reported that he likes to offer some programs that other SRAs may not be offering. Brian Houzenga offered Weight Training at the Lisle Park District's Fitness Center this fall. The participants are introduced to cardio machines, are shown proper lifting techniques, and are taught how to use each weight machine. It has been well received and Special Olympics Power Lifting may be added to SEASPAR's program offerings.

Brian Houzenga reported that other innovative programs are Let's Dance at Elite Sports Complex in Downers Grove and Pet Therapy taught by Rainbow Therapy Dogs and Yoga taught by a certified yoga instructor at the Darien Community Center.

Brian Houzenga reported that participants in the new Choir program held at the Darien Sportsplex will have two performances at the SEASPAR Holiday Spectacular. The program has been very well received.

Ray Jasica inquired as to why the statistics for preschool programming is so low.

Brian Houzenga reported that often preschool age children with disabilities have exceptionally full days for their young age with attending school and many have therapy sessions during the week which doesn't leave much time for leisure activities.

Dan Garvey stated that SEASPAR had nice press coverage during September 2011.

Approval of Consent Agenda:

Dean Bissias moved to approve the minutes of the regularly scheduled Board Meeting of September 20, 2011; Bank Reconciliation for September 2011; and Cash Disbursements for October 2011 in the amount of \$49,769.93 as presented. Ray Jasica seconded the motion.

Voting Aye: LaGrange, Western Springs, Brookfield, Clarendon Hills, Darien,
Downers Grove, Indian Head Park, LaGrange Park, Westmont, Woodridge,
Lisle

Voting Nay: None

Absent, Not Voting: None

Motion Carried Unanimously

Recreation Reports:

Matt Corso reported that Don Comerford of Westmont won a gold medal and William Medina of Brookfield won silver at the Special Olympics Northeast Sectional Bowling Tournament.

Fund Development:

Lisa Rasin reported that she is planning a bowling fundraiser for March 2012.

Lisa Rasin reported that the 2012 SEASPAR Golf Classic is planned for Thursday, July 12, 2012, at Village Greens Golf Course in Woodridge.

Lisa Rasin reported that the Annual Appeal will be mailed soon.

Lisa Rasin reported that Best Buy employees will be volunteering at the 2012 Bowling Tournament in early April 2012. Best Buy will then donate \$1,000 to SEASPAR.

Director's Report:

Susan Friend invited the Board and their staff to the December 5, 2011, SEASPAR Holiday Spectacular.

Susan Friend congratulated the Lisle Park District on their new recreation center.

Susan Friend reviewed the 2010-2011 SEASPAR Annual Statistical Report. Susan Friend reported that Rec Trac, SEASPAR's registration program was updated and individual member entity information is now blocked. Vermont Systems is working on remedying this problem. Susan Friend reported that updated information will be provided to the Board as soon as it is available.

Susan Friend reported that SEASPAR programming has experienced growth in all areas. Participation in all areas has increased not only in the number who participated, but in the overall number of service hours. The success of the EAGLES program has had a profound effect on service hours. Day Camp registration increased partially because there was a large increase in students in the SASSED program and slight increases in the registration in the traditional SEASPAR camps and the SASSED afterschool camp. There was a marked decrease in the non-residents involved with the SASSED program making the increase in service solely resident participation.

Susan Friend reported that the number of actual programs was a bit higher than the previous year and participation and service hours increased. Special events decreased slightly and registration was lower, but service hours increased. Leisure Education participation remains strong. Resident participation grew by 50 percent and non-resident decreased by 15 percent causing a growth in participation and service hours. Leisure education services are often the first experiences families have with SEASPAR and give SEASPAR staff the opportunity to establish themselves as fellow professionals with many of the special educators in the area. These increases reflect services provided directly by full-time staff members.

Susan Friend reported that the implementation of the EAGLES program has had a major impact on service hours. The program began with four to six participants per day and has grown to reach its capacity. There has been a drop in the number of inclusive placements creating the lowest in seven years. These individuals were distributed through 17 more programs than last year and service hours were higher than last year. Inclusion is an entirely response-driven service.

Unfinished Business:

Susan Friend reviewed the Levy Request for FY2012-2013.

Stephanie Gurgone moved to approve the SEASPAR Levy Request for FY2012-2013 as presented. Rick Ginex seconded the motion.

Richard Andrews reported that the Village of Indian Head Park had approved the levy request rate of .0155%.

Voting Aye: Darien, Brookfield, Clarendon Hills, Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Western Springs, Westmont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: None
Motion Carried Unanimously

New Business:

Mike Adams moved to approve the SEASPAR Audit for FY2010-2011 as presented. Steve Thomas seconded the motion.

Voting Aye: Woodridge, Clarendon Hills, Brookfield, Darien, Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Western Springs, Westmont, Lisle
Voting Nay: None
Absent, Not Voting: None
Motion Carried Unanimously

Susan Friend reviewed the proposed EAGLES Late Payment Policy.

Discussion ensued.

Mike Adams moved to approve an EAGLES Late Payment Policy. Ron Gunter seconded the motion.

Voting Aye: Woodridge, Westmont, Brookfield, Clarendon Hills, Darien, Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Western Springs, Lisle
Voting Nay: None
Absent, Not Voting: None
Motion Carried Unanimously

Member Entity Projects and Events:

Dan Garvy invited the Board to attend Lisle Park District's open house following the SEASPAR Board meeting.

Adjournment:

Ray Jasica moved to adjourn at 4:50 p.m. Stephanie Gurgone seconded the motion.

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Voting Aye: Western Springs, Darien, Brookfield, Clarendon Hills, Downers Grove,
Indian Head Park, LaGrange, LaGrange Park, Westmont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: None
Motion Carried Unanimously

Respectfully submitted,

Steven Thomas, Secretary
South East Association for Special Parks
And Recreation

Georgia Weber, Recording Secretary