



Program Grant Policy

Every SEASPAR resident should have the opportunity to participate in SEASPAR programs. SEASPAR attempts to provide leisure opportunities for residents faced with financial hardships through partial and delayed payment plans and financial assistance.

Qualifications

Applicants must reside within a SEASPAR member entity. Evidence of financial need must be demonstrated to qualify. Factors defining need include family income or extenuating financial situations such as excessive medical bills, current participation in public aid, food stamps, school lunch, or subsidized housing.

Procedures

Persons requesting a grant must complete the application and submit it prior to the registration deadline. A registration form with a notation "grant applied for" should be attached. Applications are reviewed and evaluated. Applicants are notified of their grant with their program confirmation.

Limits

- Program grants are available for all programs except overnight trips and contractual programs.
- Program grants are limited. Limits are based on the number of grant requests and available funding. The maximum grant is 50% of the program fee.
- Grants are not awarded for day camp transportation.

Application Guidelines

- Information submitted is confidential and is not a matter of public record.
- Information in the application must be true and accurate. Grants are recoverable if paid and awarded on the basis of false information supplied by the applicant and will nullify the request for future grant requests.
- Grants are awarded based on need and availability of funds. SEASPAR reserves the right to approve partial funding or deny an applicant's request.
- The Assistant Superintendent of Recreation evaluates all requests.
- The provision of a complete and accurate application is required and will expedite the request.
- Applications must be submitted every season. Awarding of grants does not insure continued approval for future seasons.
- Grants are not reviewed if the applicant has prior balance from a preceding season.
- A portion of the applicant's fee must be paid prior to the start of the season.



South East Association for Special Parks And Recreation

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Brookfield • Clarendon Hills • Darien • Downers Grove • Indian Head Park
LaGrange • LaGrange Park • Lisle • Western Springs • Westmont • Woodridge

Program Grant Application

This form must be submitted to SEASPAR prior to the registration deadline. A registration form with a notation "grant applied for" should be submitted simultaneously. Program grants are limited. Partial and delayed payment plans are encouraged whenever possible. All information submitted is confidential; however, information may be checked and verified. Applicants are notified of their grant with their program confirmation. Note: SEASPAR has limited funds and not every grant request can be honored. The maximum grant is 50% of the fee.

Participant's Name Birthdate Sex
Address City Zip
Home Phone Work Phone: Mom Dad
Parents' Names Cell Phone: Mom Dad
School Work
Person Completing Application
Relationship to Applicant

List programs for which you are requesting assistance:

Table with 5 columns: Code, Program Name, Fee, Grant Amount Requested, Office Use Only

Check items to indicate financial need and attach documentation:

Household Income Number of people in household
Public Aid Aid Number
Food Stamps Case Number
School Lunch Program
Unemployment Subsidized Housing Social Security Beneficiary
Excessive Medical Bills Other Financial Difficulties

Give further details if necessary:

Are you able to make payments? Yes No Indicate how often: Every two weeks Once a month

List at least three references (social workers, church, school, health department, etc.) in order to be considered for a grant. In listing the references, you are giving SEASPAR permission to contact them regarding your financial need.

Table with 3 columns: Contact Name, Agency, Phone

I certify that the information provided is true and complete.

Signature Date