

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
Held February 19, 2013, in Downers Grove, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:

Village of Brookfield	Rick Ginex
Clarendon Hills Park District	Steve Thomas
Darien Park District	Stephanie Gurgone
Downers Grove Park District	Mark Roman
Village of Indian Head Park	Richard Andrews
Park District of LaGrange	Dean Bissias
Community Park District of LaGrange Park	Roy Cripe
Lisle Park District	Dan Garvy
Village of Western Springs	Ray Jasica
Westmont Park District	Kim Lojewski
*Woodridge Park District	Don Ritter

Executive Director	Susan Friend
Superintendent	Catherine Morava
Superintendent	Matt Corso
Coordinator	Lisa Rasin
Recording Secretary	Ann Franczyk

Absent: None

Visitors:	Downers Grove Park District	Bill McAdam
	Heller and Heller Consulting	Barbara Heller
	Lisle Park District Intern	Jimmy McInerney
	Administrative Coordinator	Carol Kocek

Public Comment and Correspondence:

Susan Friend commented on the letter from the St. Francis Xavier School principal and noted that a duplicate of the Agency Excellence Award, which SEASPAR received at the IPRA Conference, is being made for St. Francis Xavier.

* Don Ritter entered the meeting at 3:35 p.m.

Aaron Hirthe, Recreation Specialist, provided some background on the new name (the Spartans) chosen for SEASPAR's Special Olympics teams. Aaron also updated the Board on some of the recent successes of our athletes, reported on some of the new sports that SEASPAR is venturing into, and mentioned that the swim meet which the Agency hosts is the longest running event of its kind in Illinois.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the January 15, 2013, Board Meeting, as presented; the Cash Disbursements for February in the amount of \$41,895.32, as presented; and the Bank Reconciliation from January 2013, as presented. Richard Andrews seconded the motion.

Voting Aye: LaGrange, Indian Head Park, Brookfield, Clarendon Hills, Darien, Downers Grove, LaGrange Park, Western Springs, Westmont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: None
Motion Carried Unanimously

Recreation Reports:

Catherine Morava noted that the Board had received a copy of her report and asked if there were any questions.

Matt Corso reported that SEASPAR has begun the process for purchasing a new bus. The plan is to replace the Silver Streak with a new 14-passenger, non-lift vehicle. Bids will be provided at the next Board meeting.

Fund Development Report:

Lisa Rasin distributed flyers for the “American English” concert to be held May 2, and thanked the Board for their assistance in publicizing this event.

Executive Director’s Report:

Susan Friend asked the Board to review their information on the draft of a new Board Directory that was in the Read and Pass folder. A new “Vehicle Agreement with Member Districts” instructional sheet has been prepared and Susan will e-mail a copy to each Board member. Staff continues to look at programming space. A survey was mailed to families who have a child with autism, asking for their input on a Sensory Room.

Dan Garvy stated the Lisle Park District Board is in favor of going forward with providing approximately 2,000 square feet of unused space in their Recreation Center for SEASPAR programs. The District has money in its fund balance for this project and the Board is very excited to help SEASPAR expand its reach and mission. Stephanie Gurgone asked if we are still interested in the space at the new Woodridge Park District facility. Ray Jasica stated he is against SEASPAR owning property. Susan responded that we are continuing to look at all options.

Dan Garvy said that it seems to be the Board consensus to go forward with the Lisle facility. Susan is making a presentation at the Lisle Park Board meeting on Thursday, February 21.

Unfinished Business:

Barbara Heller gave a summary of the Strategic Plan report, explaining how the process worked and how the five major themes of the Plan were developed.

At the end of the presentation, Susan stated a spreadsheet would be prepared in order to keep track of all the short and long-term initiatives, assign responsibilities to staff, and record progress. Susan suggested the Board look at pages 22 through 27 of the report as that is pretty much the crux of the whole Plan.

A brief discussion ensued. It was the consensus of the Board that the spreadsheet and a summary from Susan about the Plan be included in the next Board packet.

New Business:

None

Member Entity Projects and Events:

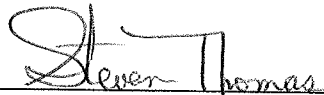
Roy Cripe asked what Park Districts have a spray pad as his District is looking at this project.

Don Ritter informed the Board that the Woodridge Park District is in a holding pattern regarding their new building. They don't yet have the go ahead from the Village on land acquisition but it is still looking positive.

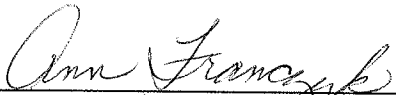
Adjournment:

Dean Bissias moved to adjourn the regularly scheduled February 19, 2013 SEASPAR Board Meeting at 4:38 p.m. Steve Thomas seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Steven Thomas, Secretary
South East Association for
Special Parks And Recreation



Ann Franczyk, Recording Secretary