

**SOUTH EAST ASSOCIATION FOR  
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting  
Held April 16, 2013, in Downers Grove, Illinois

**Call to Order:** Dan Garvy called the meeting to order at 3:30 p.m.

**Roll Call:**

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Mark Roman
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Roy Cripe
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Westmont Park District	Ron Gunter
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Coordinator	Lisa Rasin
	Recording Secretary	Ann Franczyk
Absent:	Village of Indian Head Park	Richard Andrews
	Superintendent	Matt Corso
Visitors:	Downers Grove Park District	Bill McAdam
	EAGLES Coordinator	Laura Christensen
	Shelly Meegan	EAGLES Participant
	Melissa Hoffmann	EAGLES Participant

**Public Comment and Correspondence:**

Laura Christensen, Coordinator of the EAGLES program, introduced Shelly Meegan and Melissa Hoffmann, two EAGLES participants. Laura noted the program celebrates its fifth anniversary in September, and that the Darien site is operating at full capacity while Brookfield has reached its maximum number of participants (12) on Mondays, Wednesdays, and Fridays. A total of 45 individuals are served between both sites. Shelly and Melissa joined in the presentation and talked about their involvement with the EAGLES.

The groups volunteer once a month at Feed My Starving Children and also help in maintaining various parks. Laura asked the Board to keep the EAGLES in mind if their district ever has a project wherein they may be of some help such as sorting, shredding, counting, collating, etc.

**Approval of Consent Agenda:**

Dean Bissias moved to approve the Minutes from the March 19, 2013, Board Meeting, as presented; the Cash Disbursements for April 2013 in the amount of \$76,420.72, as presented; and the Bank Reconciliation from March 2013, as presented. Ray Jasica seconded the motion.

Voting Aye: LaGrange, Western Springs, Brookfield, Clarendon Hills, Darien,  
Downers Grove, LaGrange Park, Westmont, Woodridge, Lisle  
Voting Nay: None  
Absent, Not Voting: Indian Head Park  
Motion Carried Unanimously

**Recreation Reports:**

Cathy Morava reviewed some highlights of her report and noted that the summer brochure has been delivered and registrations are already coming in.

Susan Friend told the Board that Matt Corso is not at today's meeting because he is attending the Executive Development Program at Indiana University where he is on the Board of Regents.

**Fund Development Report:**

Lisa Rasin stated the American English concert ticket sales were going well and the group is confident there will be a large walk up crowd that night. Perma-Seal would like to have a ribbon cutting ceremony for the new computer lab at the Darien EAGLES site which was created with their donation. Lisa invited the Board to attend this event. An email will be sent when the date is finalized.

**Executive Director's Report:**

Susan Friend noted that an invitation to the Believe & Achieve Banquet had been placed in each Board member's folder. This is an annual event where we recognize participants, staff, and groups who have helped SEASPAR during the past year.

Staff received their Strategic Plan assignments and have already started to make progress in some areas. Susan informed the Board that she recently purchased a new car as the old one needed to be replaced. There is legislation underfoot for getting park districts, municipalities, forest preserve districts, and SRAs exempted from being required to have DCFS licensure for day care programs. Susan will provide more information as it becomes available.

Susan asked the Board if they would like to start receiving their Board packets electronically. Discussion ensued. Dan Garvy suggested any Board member who wants to receive a hard copy of the packet let Susan know.

**Unfinished Business:**

Susan said she re-added and re-calculated some items in the FY13-14 Budget and there is about a \$20,000 difference over the three years between the draft last month and the current one. Dan Garvy received an email from Mayor Andrews stating he supported the budget barring any major concerns from the Board members. Roy Cripe noted there was more money in interest earned. Susan responded this was because so many of the CDs she invested in were all becoming due.

Dean Bissias moved to approve the FY2013-14 Budget, as presented. Roy Cripe seconded the motion.

Voting Aye: LaGrange, LaGrange Park, Brookfield, Clarendon Hills, Darien,  
Downers Grove, Western Springs, Westmont, Woodridge, Lisle  
Voting Nay: None  
Absent, Not Voting: Indian Head Park  
Motion Carried Unanimously

**New Business:**  
None

**Member Entity Projects and Events:**

Ron Gunter said Susan gave a report at a recent Westmont Park Board meeting. Also attending the meeting was Michele Forzley, who spoke about SEASPAR. Ron informed the Board that Michele is a Global Messenger for Special Olympics.

**Adjourn to Executive Session:**

Mike Adams moved to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act for the discussion of employment, performance, and compensation of the Executive Director at 4:03 p.m. Ron Gunter seconded the motion. Upon voice vote, the motion carried unanimously.

**Reconvene in Public Session:**

Ron Gunter moved to reconvene in public session at 4:11 p.m. Mike Adams seconded the motion. Upon voice vote, the motion carried unanimously.

**Final Adjournment:**

Ron Gunter moved to adjourn the regularly scheduled April 16, 2013, SEASPAR Board Meeting at 4:12 p.m. Mike Adams seconded the motion. Upon voice vote, motion carried unanimously.

Respectfully submitted,



Steven Thomas, Secretary  
South East Association for  
Special Parks And Recreation



Ann Franczyk, Recording Secretary