

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
Held June 18, 2013, in Downers Grove, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	*Village of Indian Head Park	Richard Andrews
	Park District of LaGrange	Dean Bissias
	*Community Park District of LaGrange Park	Roy Cripe
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Westmont Park District	Kim Baxter
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Coordinator	Lisa Rasin
	Recording Secretary	Ann Franczyk
Absent:	None	
Visitors:	Lisle Park District Intern	Mary Liz Jayne
	SEASPAR Intern	Kara Collins
	SEASPAR Recreation Specialist	Kim Huggins
	SEASPAR Coordinator	Anne Cosentino

Public Comment and Correspondence:

*Roy Cripe entered the meeting at 3:31 p.m.

Susan Friend recognized Catherine Morava's 30th Anniversary and acknowledged Cathy's many contributions to the Agency. Dan Garvy congratulated Cathy and presented her with gift on behalf of the Board and staff. Dan mentioned he is proud to be associated with an organization that has retained such quality staff for so many years. Cathy thanked Susan and the Board, and expressed the joy and satisfaction she has received during her 30-year career with SEASPAR.

Dan Garvy introduced Mary Liz Jayne, the Lisle Park District summer intern.

Kara Collins, SEASPAR's intern, provided some background on her family and her personal choice for pursuing a career in Therapeutic Recreation. Kara heard a lot of good things about SEASPAR and is excited to be working here for the summer. Her internship ends August 23.

The Board watched the video from this year's Believe and Achieve Banquet.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the May 21, 2013, Board Meeting, as presented; the Cash Disbursements for June in the amount of \$80,158.21, as presented; and the Bank Reconciliation from May 2013, as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Brookfield, Clarendon Hills, Darien, Downers Grove, Indian Head Park, LaGrange Park, Western Springs, Westmont, Lisle.

Voting Nay: None

Absent, Not Voting: None

Motion Carried Unanimously

*Richard Andrews left the meeting at 4:05 p.m.

Recreation Reports:

Catherine Morava stated the annual Summer Kick-Off party was another great success and thanked Ron Gunter and Steve Thomas for their help in grilling the hotdogs and brats. For the first time, a softball game was held and the Cougars' baseball team mascot, Ozzie, was there to cheer on the players.

Inclusion requests are coming in daily. Cathy asked the Board to remind their staff to submit the Requests for Inclusion Assistance forms as soon as possible. There was a discussion regarding the timeframe for submitting requests and providing an aide. It was suggested the Board members do all they can to assist in making this process easier, including a statement in their brochures that parents of a child with special needs must request an aide upon registration. Perhaps some sort of flag or prompt on the on-line registration page would also help.

Matt Corso informed the Board that there are about 60 campers registered in four camps, plus a dog. Matt cited some of the difficulties the staff have encountered in planning field trips to make sure the location allows service dogs. The dog will also go to the pool on days the camp is scheduled to swim. Mike Adams requested Matt give the pool staff advance notice when the group is going to Cypress Cove.

SEASPAR staff and athletes had an awesome time at Summer Games last weekend. EAGLES are assisting the parks maintenance staff at the Downers Grove Park District and it seems to be a good arrangement for both parties.

Fund Development Report:

Lisa Rasin thanked everyone who attended and/or helped out with the American English concert. Flyers for the July 18 golf outing are available. Lisa pointed out that the shotgun start would be at Noon this year.

Dan Garvy stated that, by his calculations, fund development profit was about \$72,500 for the year and congratulated Lisa on doing a good job.

Executive Director's Report:

Susan Friend is working on a new collateralization with a number of financial institutions.

The Lions Club of Clarendon Hills is coordinating with other local Lions Clubs to purchase a new bus for SEASPAR. Susan had a meeting with the group regarding specifics for the vehicle, which may be available this summer.

Unfinished Business:

None.

New Business:

Regarding the Election of Officers, Dean Bissias moved to retain the current Board for the next year. Stephanie Gurgone seconded the motion. Upon voice vote, the motion carried unanimously.

Dan Garvy re-appointed Stephanie Gurgone as the Treasurer for the coming year.

Dean Bissias moved to accept the FY 2013-2014 Board Meeting Schedule, as presented. Woodridge seconded the motion. Upon voice vote, the motion carried unanimously.

Roy Cripe inquired about the status of the August meeting. Susan replied the decision will be made in July whether or not an August meeting is necessary.

Member Entity Projects and Events:

Bill McAdam mentioned that the Downers Grove Rotary GroveFest is this weekend. Lisa Rasin provided some additional detail on the event as she is co-chair this year. The Downers Grove Park District is having their first Chili Cookoff at Fishel Park this September. Bill McAdam stated this is an International Chili Society sanctioned competition.

Mike Adams provided an update on the Rotary Club of Woodridge's mini-triathlon to be held in August. SEASPAR is one of six charitable organizations that can receive a \$5.00 donation when the athletes register for the event.

Adjournment:

Mike Adams moved to adjourn the regularly scheduled June 18, 2013, SEASPAR Board Meeting at 4:33 p.m. Dean Bissias seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Steven Thomas, Secretary
South East Association for
Special Parks And Recreation



Ann Franczyk, Recording Secretary