

## **SOUTH EAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting  
Held July 16, 2013, in Downers Grove, Illinois

**Call to Order:** Dan Garvy called the meeting to order at 3:30 p.m.

**Roll Call:**

Present:	Village of Brookfield	Rick Ginex
	Clarendon Hills Park District	Steve Thomas
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	*Community Park District of LaGrange Park	Roy Cripe
	Lisle Park District	Dan Garvy
	Village of Western Springs	Tracy Alden
	Westmont Park District	Kim Baxter
	Woodridge Park District	Mike Adams

Executive Director	Susan Friend
Superintendent	Catherine Morava
Superintendent	Matt Corso
Coordinator	Lisa Rasin
Recording Secretary	Ann Franczyk

Absent:	Village of Indian Head Park	Richard Andrews
	Park District of LaGrange	Dean Bissias

Visitors:	SEASPAR Recreation Specialist	Rachel Pavesich
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**Public Comment and Correspondence:**

\*Roy Cripe entered the meeting at 3:31 p.m.

Susan Friend stated that in the Board's "Pass Around" folder there is a copy of a SEASPAR ad which appeared in the *Special Parent* magazine.

Matt Corso and Rachel Pavesich made a presentation on the SEASPAR 2013 Day Camp program. Two iPads had been purchased this year and they have proved to be great resources for the campers and staff. An extra week was added to the schedule, and the camps were broken into two sessions of three weeks each which allowed for more flexibility when registering. Overall, camp registrations have increased compared to last year. Thanks were extended to Downers Grove School District #58 for the use of El Sierra School at no charge.

**Approval of Consent Agenda:**

Mike Adams moved to approve the Minutes from the June 18, 2013, Board Meeting; the Cash Disbursements for July in the amount of \$67,278.92; and the Bank Reconciliation from June 2013, as presented. Steve Thomas seconded the motion.

Voting Aye: Woodridge, Clarendon Hills, Brookfield, Darien, Downers Grove,  
LaGrange Park, Western Springs, Westmont, Lisle

Voting Nay:

Absent, Not Voting: Indian Head Park, LaGrange

Motion Carried Unanimously

**Recreation Reports:**

Catherine Morava reported that the fall brochure has been delivered and asked the Board to let her know if they would like to take copies for their districts after the meeting. Today is Shannon Tovey's first anniversary with SEASPAR. Cathy told the Board that Shannon has done an excellent job this past year. Two groups of teens and adults are travelling in August – one to New Orleans and one to the Norman B. Barr Camp in Wisconsin.

Matt Corso stated most of his report was covered during his earlier presentation.

**Fund Development Report:**

Lisa Rasin reminded the Board the SEASPAR golf outing is this Thursday. Sixty golfers are registered and she predicts it will be a hot but fun day. The suggestion was made that a special prize be awarded to anyone whose score is less than the day's temperature.

**Executive Director's Report:**

Susan Friend showed a picture of the Serena's Song hot air balloon taken at the Lisle Eyes to the Skies Festival. Susan shared a personal experience she had with a husband and wife who flew in the balloon, and a thank you note received from a balloon volunteer. She stated the volunteers get so much back for such little effort, and the appreciation they receive enriches their hearts and encourages their souls.

A document Susan prepared regarding inclusion assistance provided by SEASPAR to the districts, as requested at the last Board meeting, was distributed. She advised each district to check their ADA policy to make sure they are consistent with the information in the handout or vice versa.

Also distributed was a floor plan of the new SEASPAR space at the Lisle Park District building. A discussion ensued about the various aspects of the facility, the potential items to be included in the Sensory Room, other uses for the space, and adhering to fire department codes. Susan stated that we have the chance to do something really special here. There is some money set aside for a project like this and having a Sensory Room that is available evenings and weekends will be a real asset for the agency. It should be ready by June 1 of next year.

Susan informed the Board that she is on vacation starting next week, and there will be no August Board meeting.

**Unfinished Business:**

None.

**New Business:**

None.

**Member Entity Projects and Events:**

None.

**Adjournment:**

Tracy Alden moved to adjourn the regularly scheduled July 16, 2013, SEASPAR Board Meeting at 4:15 p.m. Roy Cripe seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Steven Thomas", written over a horizontal line.

Steven Thomas, Secretary  
South East Association for  
Special Parks And Recreation

A handwritten signature in cursive script, reading "Ann Franczyk", written over a horizontal line.

Ann Franczyk, Recording Secretary