

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting
Held April 15, 2014, in Downers Grove, Illinois

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Village of Brookfield	Rick Ginex
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Richard Andrews
	* Community Park District of LaGrange Park	Roy Cripe
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Fund Development Coordinator	Lisa Rasin
	Recording Secretary	Ann Franczyk
Absent:	Clarendon Hills Park District	Kelly Smith
	Park District of LaGrange	Dean Bissias
	Westmont Park District	Ron Gunter
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
Visitor:	Coordinator	Dawn Krawiec

Public Comment and Correspondence:

Dawn Krawiec, EAGLES Coordinator, made a presentation on the program. Currently, the EAGLES Darien site is at full capacity, and there are two openings at Brookfield. Dawn receives phone calls almost daily from teachers and families seeking a transition plan for their student or child.

With the addition of the third site, opening October 6 in Lisle, there is an opportunity to re-structure the whole program. Registration forms are being sent to families which will give them the opportunity to choose the site closest to their homes. In lieu of transportation, a Before and After EAGLES program will be offered. For an additional fee, families can drop off earlier and/or pick up later than the normally scheduled time.

* Roy Cripe entered the meeting at 3:39 p.m.

In January, the EAGLES incorporated Clubs into their agenda. Each staff member chose a club and is responsible for planning and running it. Currently, there is a Sign Language, Book, Healthy Eating, Scrap Book, Sewing, Cooking, Decorating, and Art Club. So far they have been

very successful. They meet two to three times per month and work on the project or skill associated with their Club.

After summer, the EAGLES plan to re-start their invitation to lunch program. The full-time staff as well as the Board members from each of our communities will be invited to a lunch planned, prepared, and served by the EAGLES. Dawn will contact each Director about a date.

Ray Jasica asked if the wide range in age of the participants presented any problems. Dawn responded not so far. Susan Friend added that after age 50, some may slow down, and if so, the program will be re-evaluated and they may regroup.

Stephanie Gurgone asked if anyone attended five days a week, or if three/two day a week plan was the only option. Dawn said three days a week was the most someone could sign up for. The reason for this is that she encourages families to do other things besides EAGLES, such as the participant getting a job or doing something else in the community.

Approval of Consent Agenda:

Ray Jasica moved to approve the Minutes from the March 18, 2014, Board Meeting; the Cash Disbursements in the amount of \$51,528.98; and the Bank Reconciliation for March 2014, as presented. Mike Adams seconded the motion.

Voting Aye: Western Springs, Woodridge, Brookfield, Darien, Downers Grove, Indian Head Park, LaGrange Park, Lisle

Voting Nay: None

Absent, Not Voting: Clarendon Hills, LaGrange, Westmont

Motion Carried Unanimously

Recreation Reports:

In the absence of both Recreation Superintendents, Susan gave a brief review of their reports.

Fund Development Report:

Lisa Rasin has spent most of her time working on the upcoming concert. She has a poster that she plans to e-mail to the Board and she asked them to help promote this event.

Another \$1,000 has been received from Kohl's in recognition of their employees volunteering at the Boccia tournament and helping with the Annual Appeal. Lisa stated our relationship with Kohl's has been very profitable for SEASPAR and rewarding for the employees who volunteer.

Executive Director's Report:

Susan Friend reported that she has spent a considerable amount of time fine tuning the Budget and coordinating the ordering, billing, and delivery of items for the new Lisle facility. The punch list is next week so this project is winding down and looks super.

Unfinished Business:

Regarding the FY2014-2015 Budget, a donation has been shifted from this year to next. As was mentioned in her memo, SEASPAR has decided not to enter into a cooperative program with

NEDSRA and WDSRA for adaptive sports. After looking at all the specifics of the venture, it was decided that it was not a good fit for SEASPAR.

Susan said Member Contributions remain stable, and asked the Board if they had any questions.

Mike Adams asked if the donation that was shifted was for the new vehicle. Susan replied yes, the money should be received when the vehicle is delivered.

Mike Adams moved to approve the FY2014-2015 Budget, as presented. Rick Ginex seconded the motion.

Voting Aye: Woodridge, Brookfield, Darien, Downers Grove, Indian Head Park,
LaGrange Park, Western Springs, Lisle

Voting Nay: None

Absent, Not Voting: Clarendon Hills, LaGrange, Westmont

Motion Carried Unanimously

New Business:

None

Member Entity Projects and Events:

Roy Cripe asked about a recent State statute forbidding the sale of medical marijuana within 1,000 feet of a licensed school, including preschools. Since park district preschools are non-licensed, he wondered how this statute would impact other districts.

Bill McAdam said the Village of Downers Grove Zoning Board consulted the park district about this, and the district asked that parks and facilities be exempted. He also said the district has updated its Personnel Policy Manual to state employees cannot be under the influence while on the job.

Susan reminded the Board that May 31 is the grand opening for the new Lisle site. Invitations and e-vites are being sent this week. Dan Garvy stated next month's meeting is at the Lisle Recreation Center.

Susan reported that she wanted to discuss the two-phase review process and the related verbiage in the Joint Agreement at the May meeting. She requested input on options in order to prepare in the appropriate direction. After discussion, it was the consensus of the Board that the current Joint Agreement, and the process used by each member entity, should not be changed.

Mike Adams commented that the Woodridge Park District had two open houses last week regarding the plans for the new recreation center, and they received some good feedback. Their Board has approved the plan and it is on their website if anyone is interested.

Susan said she is very pleased with the new SEASPAR website and congratulated Matt Corso on doing such a good job. The Board had many favorable comments to make about the new site.

Adjournment:

Mike Adams moved to adjourn the regularly scheduled April 15, 2014, SEASPAR Board Meeting at 4:30 p.m. Richard Andrews seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Dean Bissias", written over a horizontal line.

Dean Bissias, Secretary
South East Association for
Special Parks And Recreation

A handwritten signature in dark ink, appearing to read "Ann Franczyk", written over a horizontal line.
Ann Franczyk, Recording Secretary