

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
September 16, 2014, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Richard Andrews
	Park District of LaGrange	Dean Bissias
	* Community Park District of LaGrange Park	Roy Cripe
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Fund Development Coordinator	Lisa Rasin
	Recording Secretary	Ann Franczyk
Absent:	Village of Brookfield	Rick Ginex
	Westmont Park District	Ron Gunter
Visitor:	Downers Grove Park District	Erik Brown

Public Comment and Correspondence:

Bill McAdam introduced Erik Brown, the Downers Grove Park District's new Assistant Director for Financial Services.

* Roy Cripe entered the meeting at 3:34 p.m.

Susan Friend showed the video presentation that was made by Recreation Specialist Aaron Hirthe for SEASPAR's Believe and Achieve Banquet last May.

Approval of Consent Agenda:

Mike Adams moved to approve the Minutes from the August 19, 2014, Board Meeting; the Cash Disbursements in the amount of \$47,537.47; and the Bank Reconciliation from August 2014, as presented. Kelly Smith seconded the motion.

Voting Aye: Woodridge, Clarendon Hills, Darien, Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Western Springs, Lisle

Voting Nay:

Absent, Not Voting: Brookfield, Westmont

Motion Carried Unanimously

Recreation Reports:

Cathy Morava informed the Board that there will be an Open House at Wonders for teachers on September 17. So far, there have been ten respondents but she expects more will show up.

Roy Cripe asked about Inclusion activity. Cathy responded that summer was high but fall requests seem to be about normal. Susan added summer billing for last year was \$89,600 and this year it is more than \$101,000.

Dan Garvy said Susan, Cathy, and Dana did a great job getting things under control regarding an unusual situation at Lisle. They held a meeting with the parents and the father was very appreciative of all of SEASPAR's efforts. We are fortunate to have such great staff. Dana was very composed and stayed right on task. She has proven to be a good hire for the agency.

Matt Corso reported that the EAGLES Lisle site will start October 6 and that within a few weeks they plan to have an open house ceremony. The Board will be invited.

Fund Development Report:

As stated in her report, Lisa Rasin confirmed that the final profit from the golf outing was \$8,290.52. She thanked Dean Bissias for his help in getting things started for a fundraiser at Palmer Place restaurant in LaGrange. Trivia Challenge is Friday and it should be a great night.

Executive Director's Report:

Susan Friend thanked Western Springs, Darien, and Lisle for attending the Aktion Club fundraiser at Buffalo Wild Wings.

Stephanie Gurgone asked where we stood with the Lemont Park District. Susan responded their board is meeting tonight, their next meeting is scheduled for October 21, and if they decide to go forward with a change in their SRA, they will submit a resolution for SEASPAR's Board to vote on in November.

Mike Adams wondered when they would come on board. Susan replied May 1 or June 1, and that she would like SEASPAR to do a transition program to get to know some of the people before the change.

Unfinished Business:

None.

New Business:

Susan summarized some of the items outlined in her memo on the proposed Levy Budget. The EAVs dropped again, but Member Contributions remain stable. Some significant elements in the proposed FY15-16 include the addition of a full-time marketing person, salary range adjustments as some salary ranges have not had a change in three years or more, and better security for our computer system because we have been told we need a better cloud.

Ray Jasica commented that he did not think it was SEASPAR's responsibility to market itself, that the members should be doing that. Bill McAdam said he didn't think the members could adequately communicate the services provided by SEASPAR.

Richard Andrews stated Indian Head Park does not have the staff available to promote SEASPAR but if the agency hires someone, perhaps that person could work with one of their trustees.

Mike Adams asked if future equipment for Wonders was included in the Capital Replacement Program. Susan replied eventually the equipment will need to be replaced, so she will add that item to spreadsheet.

* Roy Cripe left the meeting at 4:35 p.m.

Susan inquired if the Board wanted the final Levy presented at the October or November meeting. The Board agreed to approve the Levy in October.

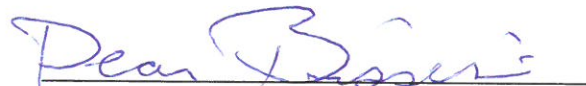
Member Entity Projects and Events:

None.


Adjournment:

Kelly Smith moved to adjourn the regularly scheduled September 16, 2014, SEASPAR Board Meeting at 4:39 p.m. Richard Andrews seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Ann Franczyk, Recording Secretary