

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
March 17, 2015, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Jay Kelly
	Village of Indian Head Park	Richard Andrews
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Aleks Briedis
	Lisle Park District	Dan Garvy
	Village of Western Springs	Tracy Alden
	Westmont Park District	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Fund Development Coordinator	Lisa Rasin
	Recording Secretary	Ann Franczyk
Absent:	Village of Brookfield	Mary Pezdek
Visitors:	Lemont Park District	Louise Egofske
	SEASPAR Support Staff Coordinator	Shannon Tovey

Public Comment and Correspondence:

Richard Andrews announced that today's meeting may likely be his last with SEASPAR as he is not seeking re-election for Mayor of Indian Head Park. Richard thanked the Board for the courtesy, welcome, and respect they have shown him over the years. He hopes now that he has some time available, he can attend a few of the SEASPAR events.

Dan Garvy presented Richard with a gift in honor of his years of service to SEASPAR. Susan Friend thanked him for serving on the Board.

Shannon Tovey gave a presentation covering her areas of responsibility – part-time staff, volunteers, vehicles, interns, and the Ability Awareness program. Shannon said there were 255 individuals that volunteered in some capacity last year saving the agency \$32,641 in staff costs. There were approximately 2,334 staff positions to fill for 960 programs that met during the fiscal year 2013/2014. Shannon also talked about some of her amazing part-time/volunteer staff and had pictures and details about what talents those staff bring to SEASPAR.

Full-time staff conducted three Ability Awareness programs last year at various elementary schools. We have developed a very successful partnership with St. Francis Xavier in LaGrange and, as a result, 66 of their 6th graders volunteered at weekly programs during the Fall season.

Approval of Consent Agenda:

Richard Andrews moved to approve the Minutes from the January 20, 2015, Board Meeting; the Cash Disbursements for January in the amount of \$50,208.60, and for February in the amount of \$67,228.91; and the Bank Reconciliation from February 2015, as presented. Dean Bissias seconded the motion.

Voting Aye: Indian Head Park, LaGrange, Clarendon Hills, Darien, Downers Grove,
LaGrange Park, Western Springs, Westmont, Woodridge, Lisle

Voting Nay:

Absent, Not Voting: Brookfield

Motion Carried Unanimously

Recreation Reports:

Catherine Morava distributed a copy of the updated Emergency Phone List. This should replace the list that each Board member has in their SEASPAR Crisis Manual.

Matt Corso had asked a question in his Board report about what the districts were doing concerning first aid training for their staff. He thanked those who had responded and asked if anyone else had any additional information.

Fund Development Report:

Lisa Rasin reported that about 150 tickets have already been sold for the April 14 Million Dollar Quartet fundraiser at the Tivoli Theater. She has flyers and posters for the Board to post at their facilities advertising this event.

Executive Director's Report:

Susan Friend reminded the Board that their Economic Interest forms can now be completed online. This year's Believe and Achieve Banquet is May 14. Invitations will be sent in the mail. Susan congratulated the Woodridge Park District on their successful ARC groundbreaking ceremony last week. Susan said a Meet and Mingle has been scheduled for tomorrow night so staff can meet the Lemont families. Michelle Reed's passing was a great loss to the special recreation field, her family, and SEASPAR.

Dean Bissias asked if the new vehicle bid had been re-evaluated. Susan replied it was decided to hold out and wait for the bus to be delivered in August.

Unfinished Business:

None.

New Business:

Susan said Resolution 15-01 is something that should have been enacted back when the agency joined IMRF in 2010. Brookfield is the only member entity with a Section 125 Plan that does not have this resolution on file.

Susan stated the proposed budget is very similar to what the Board saw last fall and that SEASPAR is in a strong financial position. She said member contributions have been essentially flat the last several years but spiked now because of the new member joining.

Dean Bissias inquired about the increase to IMRF. Susan responded it was because of the new marketing person as well as EAGLES, and added that EAGLES revenue covers the IMRF costs and all other direct program costs.

Member Entity Projects and Events:

Dan Garvy informed the Board that he met with Wheaton Park District's Mike Benard, Ray McGury from the Naperville Park District, and Sandy Gbur from WDSRA. The purpose of the meeting was to explore options for funding of a new sensory park they are building that is in the Village of Lisle, but not the park district. The group wanted to know if SEASPAR's member entities would be interested in providing funding. It was the Board's consensus that there was no interest in pursuing this.

Adjourn to Executive Session:

At 4:10 p.m., Dean Bissias moved to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act for the Discussion of Compensation of Specific Employees, and the Employment, Performance, and Compensation of the Executive Director; and 2(c)(2) for the Discussion of Salary Schedules for one or More Classes of Employees. Aleks Briedis seconded the motion. Upon voice vote, the motion carried unanimously.


Reconvene in Public Session:

The regularly scheduled March 17, 2015, SEASPAR Board Meeting reconvened in public session at 4:45 p.m.

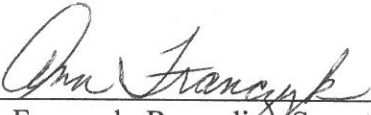
Final Adjournment:

Dean Bissias moved to adjourn the regularly scheduled March 17, 2015, SEASPAR Board Meeting at 4:45 p.m. Bob Fleck seconded the motion. Upon voice vote, motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Ann Franczyk, Recording Secretary