

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
November 17, 2015, at the Darien Sportsplex,
451 Plainfield Rd., Darien, IL 60561

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Village of Brookfield	Mary Pezdek
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	* Village of Indian Head Park	Brenda O'Laughlin
	Park District of LaGrange	Dean Bissias
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Westmont Park District	Bob Fleck
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Drdak
	Recording Secretary	Ann Franczyk
Absent:	Community Park District of LaGrange Park	Aleks Briedis
	Woodridge Park District	Mike Adams
Visitors:	EAGLES Coordinator	Dawn Krawiec

Public Comment and Correspondence:

Dawn Krawiec made a presentation to the Board on the status of the EAGLES program. Dawn said the "S" in EAGLES stands for service, and the growth of the program has lead to an increase in the number of service hours they have contributed. In 2008, their service hours were 11% of the total for the agency. In 2013/2014, they accounted for 37% of SEASPAR's total service hours.

Dawn's presentation included videos of the participants describing what the EAGLES means to them; quotes from parents about the program; an update on their "Commit to be Fit" health initiative; and photos of the EAGLES participating in various activities. Dawn recognized her staff and their years of service, and said each person is very dedicated to the program.

* Brenda O'Laughlin entered the meeting at 3:40 p.m.

Dan Garvy congratulated Dawn on her recent IAPD election, and thanked her for all she has done for SEASPAR.

Susan Friend informed the Board that a line item has been added to Page 3 of the Income Statement representing the grant that the EAGLES received for "Commit to be Fit" in order to keep track of expenses.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the October 20, 2015, Board Meeting; the Cash Disbursements in the amount of \$68,032.78; and the Bank Reconciliation from October 2015, as presented. Ray Jasica seconded the motion.

Voting Aye: LaGrange, Western Springs, Brookfield, Clarendon Hills, Darien,
Downers Grove, Indian Head Park, Lemont, Westmont, Lisle

Voting Nay:

Absent, Not Voting: LaGrange Park, Woodridge

Motion Carried Unanimously

Recreation Reports:

Cathy Morava extended an invitation to the Annual Holiday Spectacular to be held at the Theater of Western Springs on December 7. She asked Board members who plan to attend please let her know.

In doing research for the agency's upcoming 40th Anniversary celebration, Matt Corso discovered that Karen Buron from Clarendon Hills went to the Park City, Utah, Special Olympics in 1985. A plaque will be added to our Athletes Wall of Fame in recognition of Karen's achievement.

Fund Development Report:

Lisa Rasin is still seeking a band for the spring concert. She is working with a number of agencies on various options. Dean Bissias recommended Second City and Lisa will follow up.

Lisa reminded the Board about the December 3 fundraiser in downtown Downers Grove. The stores of Avec Panache, 221 Creations, and Evelyn Jane Boutique are donating 20% of the night's sales to SEASPAR.

Marketing Report:

Morgan Drdak said the winter/spring brochure has been sent to the printer. She stated it will look quite different from past brochures.

Executive Director's Report:

Susan Friend encouraged the Board to take a look at SEASPAR's Facebook and Flickr pages. Both are continually updated with pictures and agency activities.

Susan thanked Louise Egofski for hosting last month's Inclusion In-Service. SEASPAR and the Lemont Park District split the expenses and, according to Susan, it was money well spent. The agency is considering organizing a similar session on ADA administration and practices.

Stephanie Gurgone suggested members take turns hosting future events of this kind. She also stated having someone else reiterate this information means so much more than having staff hear it from their managers or co-workers.

Unfinished Business:

Susan said staff met last month on the strategic plan and had a very positive meeting. She said the overall opinion of staff is that they have not been charged with fixing something but with taking something that works and making it even better. Having marketing services in-house has had a good impact on a number of items. The additional space at Lisle and Lemont has also had a favorable impact on several initiatives.

Susan reminded the Board that during this three-year strategic plan process, the Lemont Park District was brought on board, and the Lisle Recreation Center opened. She feels staff have made remarkable progress in spite of these two items interfering with the original timetable.

Ray Jasica asked what needs have not been met. Susan replied staff is reviewing the plan to determine what was relevant three years ago is still relevant today.

Cathy Morava said we have noted trends in the SRA world and are developing new programs in order to remain #1 in our field.

Dan Garvy asked about a time line for the next update. Susan said first of the year, maybe February.

Ray Jasica stated that service hours have grown over the past few years. Is that mainly only in EAGLES or have other program areas grown? He wondered if there are people out there that have gone away from SEASPAR and now are in park district programs. Staff said they have reviewed stats relevant to that and would provide some detailed information in response.

Mat Corso said when SASSED cancelled our cooperative day camps, we lost 6,000 service hours.

New Business:

Susan Friend has volunteered to be the delegate for the annual IAPD business meeting, but an alternate should be designated in the event she cannot attend.

Kelly Smith moved to appoint Susan Friend as the delegate, and Mike Adams and Alex Briedis as the alternates for the Annual IAPD Business Meeting. Dean Bissias seconded the motion. Upon voice vote, the motion carried unanimously.

Member Entity Projects and Events:

Dan Garvy is running for a seat on the PDRMA Board and requested the Board's consideration when they vote.

Bob Fleck said the Village's Holly Days begin the end of this month. This is a cooperative event between the Park District, the Village, Chamber of Commerce, and the Rotary. They have received 71 entrees for the Tree Decorating Contest.

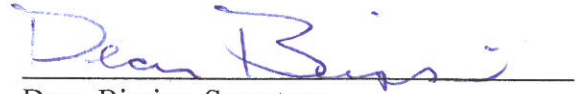
Bob also informed the Board that Ron Gunter is retiring on May 31 after 40 years. Westmont is going through a year-long reorganization and there will be many new faces in the park district.

Susan said Ron will be recognized at next year's Believe and Achieve Banquet as he has been an advocate of SEASPAR for many years. Bob will be the Westmont Board Member and Ron the alternate after May.

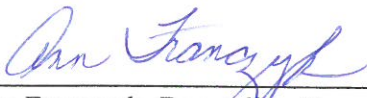
Adjournment:

Ray Jasica moved to adjourn the regularly scheduled November 17, 2015, SEASPAR Board Meeting at 4:22 p.m. Stephanie Gurgone seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dean Bissias", written over a horizontal line.

Dean Bissias, Secretary
South East Association for
Special Parks And Recreation

A handwritten signature in blue ink, appearing to read "Ann Franczyk", written over a horizontal line.

Ann Franczyk, Recording Secretary