

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
April 19, 2016, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:35 p.m.

Roll Call:

Present:	* Village of Brookfield	Mary Pezdek
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Aleks Briedis
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	* Westmont Park District	Bob Fleck
	Woodridge Park District	Mike Adams
	Superintendent	Catherine Morava
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Drdak
	Recording Secretary	Ann Franczyk
Absent:	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Brenda O'Laughlin
	Village of Western Springs	Ray Jasica
	Executive Director	Susan Friend
	Superintendent	Matt Corso
Visitors:	Administrative Services Manager	Carol Kocek
	Support Staff Manager	Shannon Tovey

Public Comment and Correspondence:

Dan Garvy asked the Board if they all agreed to cancel today's Executive Session. The Board concurred.

* Bob Fleck entered the meeting at 3:36 p.m.

Shannon Tovey, Support Staff Manager, introduced herself and explained that she is responsible for the part-time/volunteer staff, interns, vehicles, and the Ability Awareness program. In addition, she is a Wellness Ambassador for the agency.

Using 2014-2015 statistics, Shannon informed the Board that SEASPAR had approximately 182 support staff assigned into 2,400 positions covering the 986 programs offered. There were also 256 volunteers who worked 2,558 hours which saved the agency approximately \$30,000 in staff costs. Twenty of these 256 are individuals who volunteer on a regular basis. Ability Awareness has been quite successful in getting volunteers for us. Through this program, staff demonstrates to 6th graders in local schools what it's like to be someone with a disability. After attending this session, many of the students are eager to volunteer to assist our participants in programs.

Shannon also highlighted the new support staff incentive program which has helped SEASPAR recruit 12 new part-time staff.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the March 15, 2016, Board Meeting; the Cash Disbursements in the amount of \$58,977.60; and the Bank Reconciliation from March 2016, as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Clarendon Hills, Darien, LaGrange Park, Lemont, Westmont, Lisle

Voting Nay:

Absent, Not Voting: Brookfield, Downers Grove, Indian Head Park, Western Springs

Motion Carried Unanimously

Recreation Reports:

Cathy Morava said she has not been able to find a qualified replacement for the Inclusion Manager position. Currently, one of the part-time staff has been filling in by working with the park districts, assigning staff to programs, and interviewing. Cathy is also receiving assistance from some part-time staff covering the Teen & Adult Weekly and Leisure Education programs.

* Mary Pezdek entered the meeting at 3:47 p.m.

Cathy distributed copies of a new Day Camp brochure that Rachel Pavesich and Morgan Drdak prepared. Morgan informed the Board that copies of the Day Camp booklets were delivered along with the SEASPAR summer brochure to all of our communities.

Dan Garvy thanked the Darien Park District for all the improvements they made to the EAGLES site at the Sportsplex.

Fund Development Report:

Lisa Rasin said the America English concert at the Tivoli is her focus right now. Posters and tickets are available if anyone would like some.

Marketing Report:

Morgan Drdak had nothing to add to her report. She thanked the Board members who are promoting the concert on their websites.

Executive Director's Report:

In Susan Friend's absence, Dan Garvy asked if there was anything to report on the cyber attack on Susan's computer. Carol Kocek responded there was nothing to report at this point. There was some discussion among the Board members about the increasing frequency of these fraudulent activities.

Unfinished Business:

Aleks Briedis moved to approve the FY 2016/2017 Budget, as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange Park, Woodridge, Brookfield, Clarendon Hills, Darien,
LaGrange, Lemont, Westmont, Lisle

Voting Nay:

Absent, Not Voting: Downers Grove, Indian Head Park, Western Springs

Motion Carried Unanimously

New Business:

The Board agreed to change the May meeting start time to 2:30 p.m. at the Downers Grove Golf Club following the Chip-In for SEASPAR fundraiser.

Member Entity Projects and Events:

Aleks Briedis said the Community Park District of LaGrange Park is currently looking for a Recreation Supervisor for Early Childhood, Special Events, and Rental programs.

Dean Bissias stated Laura Gallagher, Superintendent of Recreation for the Park District of LaGrange, is moving to South Carolina.

Louise Egofske said the Lemont Park District recently celebrated its 50th Anniversary. Former commissioners and family members of the original founders participated in a ceremony held in the gymnasium. Memorabilia was collected for the event, including some from Bill McAdam whose family member had been a commissioner. A video of the event is being prepared and Louise will share it with the Board.

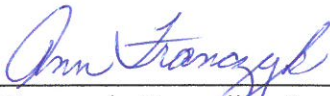
Adjournment:

Dean Bissias moved to adjourn the regularly scheduled April 19, 2016, SEASPAR Board Meeting at 4:09 p.m. Bob Fleck seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Ann Franczyk, Recording Secretary