

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
May 17, 2016, at the Downers Grove Golf Course Clubhouse,
2420 Haddow Avenue, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 2:30 p.m.

Roll Call:

Present:	Village of Brookfield	Mary Pezdek
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Jay Kelly
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Aleks Briedis
	*Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Westmont Park District	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	*Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Drdak
	Acting Recording Secretary	Carol Kocek
Absent:	Village of Indian Head Park	Brenda O’Laughlin
Visitors:	Support Staff Manager	Shannon Tovey
	Intern	Jenna Horton
	Intern	Lynette Patterson

Public Comment and Correspondence:

Shannon Tovey introduced SEASPAR’s two summer interns. Jenna Horton is from the University of Wisconsin – LaCrosse majoring in Therapeutic Recreation. Lynette Peterson is from the University of Saint Francis also majoring in Therapeutic Recreation.

*Louise Egofske entered the meeting at 2:33 P.M.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the April 19, 2016, Board Meeting; the Cash Disbursements in the amount of \$88,353.80; and the Bank Reconciliation from April 2016, as presented. Mike Adams seconded the motion.

Voting Aye: LaGrange, Woodridge, Brookfield, Clarendon Hills, Darien, Downers Grove, LaGrange Park, Lemont, Western Springs, Westmont, Lisle
Voting Nay: None
Absent, Not Voting: Indian Head Park
Motion Carried Unanimously

Recreation Reports:

Cathy Morava stated that the Actors Guild presentation of *Oklahoma* gave the audience one of those feel good moments on May 11.

Cathy stated that in the interim without an Inclusion Coordinator, Inge Papaeliou has been actively interviewing and training aides for summer. Inge is also preparing an in-service for 60 inclusion aides on May 26.

Cathy invited the Board to the Summer Kick-Off on Sunday, June 5, at 1:00 p.m. She said that pizza from Skuddlebutts in Downers Grove was on the menu. Morgan Drdak assisted the Kick-Off with registration available on line.

Matt Corso stated that the online SEASPAR Spirit Wear Store was up and running through May 31. An outside source is coordinating the store with no cost to SEASPAR.

Fund Development Report:

In the absence of Lisa Rasin, Dan Garvy stated that the American English concert on May 5 was great fun.

Susan stated that the two Bronswood Plant Sale dates were successful. Area resident Representative Patti Bellock stopped by to purchase plants as well.

Susan stated that the Kohl's Cares volunteers are active once again at SEASPAR fundraisers.

Susan reminded the Board that the Summer Golf Classic is on Friday, July 8.

Marketing Report:

Morgan Drdak had nothing to add to her report.

Executive Director's Report:

Susan Friend stated that SEASPAR newspaper coverage has expanded greatly thanks to Morgan's efforts.

Susan reported that staff from NSSRA took a tour of the SEASPAR offices and are considering building a new office facility.

Susan thanked the Westmont Park District for inviting the Glee Club to sing the National Anthem at their "Race to the Flag" event on Memorial Day weekend.

Susan reported that the Justice Department filed an appeal on the Diastat case on day 59 of the 60 day deadline. She will inform the Board when further information is available.

Susan stated that Ron Gunter will be recognized at the Believe & Achieve Banquet for his 23 years representing the Westmont Park District on the SEASPAR Board.

Susan reported that the Downers Grove Park District, with the help of Erik Brown, has streamlined their billing for telephones, heat, and building expenses to one consolidated bill each year. SEASPAR costs over the past two years have been an average of \$3,500 to \$4,000. This will greatly reduce the time spent by the park district to calculate each individual charge every

month and improves SEASPAR'S ability to budget for these items. The costs will be re-evaluated in two years.

Susan stated that June 21 is the annual meeting with election of officers. Dan Garvy and Mike Toohey from Lisle and Mike Adams from Woodridge will be unavailable to attend.

Susan updated the Board on the recent cyber attack. The Downers Grove Police Department are pursuing the identity of several IP addresses linked to the attack.

Board members recommended some additional security measures they follow that could be put in place.

*Lisa Rasin entered the meeting at 2:52 p.m.

Unfinished Business:

None

New Business:

None

Member Entity Projects and Events:

Bob Fleck invited everyone to Ron Gunter's retirement party on Saturday, May 21 at 6:00 p.m.

Lisa Rasin thanked the Board Members and staff who participated in the Chip-In Golf event. She acknowledged the various event winners.

Adjourn to Executive Session:

At 3:08 p.m., Mike Adams moved to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act for the Discussion of the Employment, Performance, and Compensation of the Executive Director. Kelly Smith seconded the motion. Upon voice vote, the motion carried unanimously.

Reconvene in Public Session:

The regularly scheduled May 17, 2016, SEASPAR Board Meeting reconvened in public session at 3:21 p.m. Bob Fleck moved to increase the salary of the Executive Director by three percent. The motion was seconded by Aleks Briedis.

Voting Aye: Westmont, LaGrange Park, Brookfield, Clarendon Hills, Darien, Downers Grove, LaGrange, Lemont, Western Springs, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Final Adjournment:

Dean Bissias moved to adjourn the regularly scheduled May 17, 2016, SEASPAR Board Meeting at 3:22 p.m. Bob Fleck seconded the motion. Upon voice vote, motion carried unanimously.

Respectfully submitted,

Dean Bissias, Secretary
South East Association for
Special Parks And Recreation

Carol Kocek, Acting Recording Secretary