

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting held
July 19, 2016, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	*Village of Indian Head Park	Brenda O’Laughlin
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Aleks Briedis
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Tracy Alden
	Westmont Park District	Bob Fleck
	Executive Director	Susan Friend
	Superintendent	Catherine Morava
	Superintendent	Matt Corso
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Drdak
	Acting Recording Secretary	Carol Kocek
Absent:	Village of Brookfield	Mary Pezdek
	Woodridge Park District	Mike Adams
Visitors:	*Recreation Coordinator	Aaron Hirthe
	Recreation Coordinator	Rachel Pavesich
	Administrative Assistant	Nicole Guzior
	Lisle Intern	Samantha Morris

Public Comment and Correspondence:

Dan Garvy congratulated Aaron Hirthe for reaching his five year anniversary at SEASPAR and presented him with a token of appreciation.

Matt Corso highlighted Aaron’s achievements in the past five years. Aaron contracted with CELTS to staff the swim program and added four new Special Olympics programs including unified golf. Matt also stated that Aaron coordinated naming SEASPAR’s sports teams the Spartans. He coordinated the ITRS Soccer Tournament, the SEASPAR swim meet, and works

extensively on portions of the Believe & Achieve Banquet. Aaron has been part of the winning SEASPAR team for the annual IPRA Park Pursuit.

Susan Friend introduced Nicole Guzior to the Board. Nicole accepted the Administrative Assistant position. She has been working part-time in the front office since October. Prior to SEASPAR, she has worked at the Downers Grove Park District and the Woodridge Park District.

Dan Garvy introduced Samantha Morris to the Board. Samantha is completing her internship at the Lisle Park District this summer.

*Aaron Hirthe left the meeting at 3:45 p.m.

*Brenda O'Laughlin entered the meeting at 3:47 p.m.

Recreation Coordinator Rachel Pavesich highlighted her job responsibilities. Currently she is actively overseeing SEASPAR's various summer camps. Included are Kids Camp, Teen Camp, Bursting with Fun Camp which follows Lemont and LADSE summer school, and the popular Adventure Camps that take place after Day Camp. Rachel is also responsible for children's weekly programs and special events, and oversees and schedules groups that visit Wonders.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the June 21, 2016, Board Meeting; the Cash Disbursements in the amount of \$89,953.53; and the Bank Reconciliation from June 2016, as presented. Aleks Briedis seconded the motion.

Voting Aye: LaGrange, LaGrange Park, Clarendon Hills, Darien, Downers Grove, Indian Head Park, Lemont, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Woodridge

Motion Carried Unanimously

Recreation Reports:

Cathy Morava was pleased to announce that Lisa Barrera has accepted the Inclusion Manager position. She thanked Inge Papaeliou for overseeing inclusion this spring and summer.

Cathy stated that another portion of the Lost Control Review had taken place with the final portion in the fall.

Matt Corso noted that the EAGLES had recently participated in their second annual 5K. Dan Garvy thanked Matt for the extensive result details from the Special Olympics Summer Games.

Fund Development Report:

Lisa Rasin thank the Board who either golfed or were hole sponsors at the Summer Golf Classic. She invited member Boards to consider bringing a team to Trivia Night in October.

Marketing Report:

Morgan thanked the member districts public information coordinators for assisting her in publicizing SEASPAR information in their media pieces.

Executive Director's Report:

Susan Friend reminded the Board of the 40th Anniversary Alumni Reunion on October 1.

Susan announced that Willowbrook Bowl had closed its doors in July. SEASPAR's bowling program has taken place there for 40 years. Staff is working on an alternate location for this ever popular program.

Susan reported that the auditors will be on site August 18 and 19.

Susan requested that the Board provide feedback on the monthly "For the Rec(ord)" newsletter.

Unfinished Business:

None

New Business:

None

Member Entity Projects and Events:

Dean Bissias reported that Kevin Miller has been selected as the new Superintendent of Recreation.

Adjourn to Executive Session:

At 4:06 p.m., Bob Fleck moved to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act for the discussion of the Employment, Performance, and Compensation of the Executive Director; and Section 2(c)(2) for the discussion of salary schedules for one or more classes of employees. Upon voice vote, the motion carried unanimously.

Reconvene in Public Session:

The regularly scheduled July 19, 2016 SEASPAR Board Meeting reconvened in public session at 4:51 with no further business. Bob Fleck moved to adjourn the regularly scheduled July 19, 2016 SEASPAR Board Meeting at 4:51 p.m. Tracy Alden seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

Dean Bissias, Secretary
South East Association for
Special Parks And Recreation

Carol Kocek, Acting Recording Secretary