

SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION

Minutes of the Regularly Scheduled Board Meeting Held
Tuesday, October 18, 2016, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:31 p.m.

Roll Call:

Present:

*Clarendon Hills Park District	Kelly Smith
Downers Grove Park District	Bill McAdam
Community Park District of LaGrange Park	Aleks Briedis
*Lemont Park District	Louise Egofske
Lisle Park District	Dan Garvy
Village of Brookfield	Mary Pezdek
Village of Western Springs	Ray Jasica
Westmont Park District	Bob Fleck
Woodridge Park District	Mike Adams

Executive Director	Susan Friend
Superintendent	Catherine Morava
Superintendent	Matt Corso
Fund Development Coordinator	Lisa Rasin
Marketing Coordinator	Morgan Drdak
Acting Recording Secretary	Carol Kocek

Absent:	Darien Park District	Stephanie Gurgone
	Village of Indian Head Park	Brenda O'Laughlin
	Park District of LaGrange	Dean Bissias

Visitors:	Day Program Manager	Dawn Krawiec
	Intern Student	Andrew Zelasko
	*Lauterbach & Amen	Jamie Wilkey

Public Comment and Correspondence:

* Louise Egofske and Kelly Smith entered the meeting at 3:35 p.m

Jamie Wilkey, from Lauterbach & Amen, provided the Board with a review of SEASPAR's FY2015-16 Annual Financial Report. She stated that there were no notes this year and it was a very clean audit. Jamie thanked Susan Friend and her staff on doing an outstanding job in preparing for the audit.

*Jamie Wilkey left the meeting at 3:43 p.m.

Dawn Krawiec gave an overview of the EAGLES program. There are currently 62 individuals at the various sites. She explained that the "S" in EAGLES stands for service. The EAGLES volunteer for the Downers Grove Park District and work with the parks staff to spread mulch around the parks. They also volunteer at other community agencies. Thanks to the "Commit to Be Fit" program and the grant from DuPage Medical Group, they are able to provide better choices for lunch and healthy snacks. The grant funds also paid for Fitbits for EAGLES to track their exercise. Forty-two EAGLES went on the annual camping trip to Lena KOA. Former SEASPAR Board member Joe Long once again provided a safe environment for this annual trip.

New EAGLES adventures include a team-building challenge at the University of St. Francis, a Breaking Grounds in Drumming, and classes at Expressions Dance Studio and Lifetime Fitness.

Susan Friend stated that Dawn also has other SEASPAR duties including instructing CPR/First Aid and Medic First Aid.

Approval of Consent Agenda:

Bob Fleck moved to approve the Minutes from the September 20, 2016, Regular Board Meeting; the Cash Disbursements in the amount of \$50,755.68; and the Bank Reconciliation from September 2016, as presented. Aleks Briedis seconded the motion.

Voting Aye: Westmont, LaGrange Park, Brookfield, Clarendon Hills, Downers Grove, Lemont, Western Springs, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Darien, Indian Head Park, LaGrange

Motion Carried Unanimously

Recreation Reports:

Cathy Morava thanked the Lisle Park District staff for installing the new equipment at Wonders.

Matt Corso reported that two SEASPAR bowlers competed in the Special Olympics sectional competition in Addison. They will continue to state competition in Peoria in December.

Matt reported that SEASPAR received the IPRA Outstanding Program Award for the Adapted Music Lessons program. He stated that the participants will perform at the Holiday Spectacular.

Dan Garvy congratulated Matt Corso on being named the 2017 Chair-Elect of the Illinois Park & Recreation Association Board.

Fund Development Report:

Lisa Rasin reported that she is expecting over 200 at Trivia Night on Friday, October 21.

Marketing Report:

Morgan Drdak stated that new banners had been created and posted in Lemont.

Executive Director's Report:

Susan Friend reported that Aktion Club will hold their Annual Banquet on Monday, October 24.

Susan Friend reported that she received a phone call from staff at the Village of Riverside regarding SEASPAR membership. She stated that their contribution would be approximately \$45,500 and that they have 8,000 residents. Mary Pezdek stated that prior to SEASPAR membership, Brookfield, Riverside, and Lyons co-sponsored a Friday night social club for approximately 25 individuals.

Susan stated that the Special Olympics Wall of Fame Dedication is on Sunday, October 30. Former SEASPAR National and International Athletes have been invited to attend the event to be recognized for their accomplishments.

Susan reported that she received word from the FBI that a suspect had been arrested in Bulgaria in connection with our cyber attack in March. He is awaiting extradition to the United States for trial in connection to the cyber crime against us and other related crimes.

Susan stated that she had recently attended a meeting with the Lemont/Romeoville Sertoma Club.

Unfinished Business:

Susan Friend stated that the member contributions were revised from the September levy draft. She also stated that the staff is compiling departmental recommendations for purchases from the fund balance reserves.

Kelly Smith moved to approve the 2017-2018 Levy Request as presented. Bob Fleck seconded the motion.

Voting Aye: Clarendon Hills, Westmont, Brookfield, Downers Grove, LaGrange Park,
Lemont, Western Springs, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Darien, Indian Head Park, LaGrange

Motion Carried Unanimously

New Business:

Louise Egofske moved to approve the 2015-2016 Audit Report as presented. Mike Adams seconded the motion. Upon voice vote, the motion carried unanimously.

Member Entity Projects and Events:

Mike Adams stated that the PARC Grant was reinstated and they were hustling to reinstate additions to the new facility. The ARC is on track to open in January 2017.

Bob Fleck reported that Westmont's PARC grant was reinstated but the plans would need to be finalized by June 17, 2017 in order to proceed.

Haunted Forest Walks will take place in Westmont and Woodridge.

Adjournment:

Kelly Smith moved to adjourn the regularly scheduled October 18, 2016 SEASPAR Board Meeting at 4:27 p.m. Mike Adams seconded the motion.

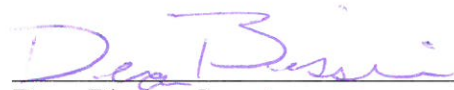
Voting Aye: Clarendon Hills, Woodridge, Brookfield, Downers Grove, LaGrange Park,
Lemont, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Darien, Indian Head Park, LaGrange

Motion Carried Unanimously

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Carol Kocek, Acting Recording Secretary