

SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION

Minutes of the Regularly Scheduled Board Meeting Held
June 20, 2017, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:30 p.m.

Roll Call:

Present:

Village of Brookfield	Mary Pezdek
Clarendon Hills Park District	Kelly Smith
Darien Park District	Stephanie Gurgone
Downers Grove Park District	Bill McAdam
Park District of LaGrange	Dean Bissias
Community Park District of LaGrange Park	Aleks Briedis
Lemont Park District	Louise Egofske*
Lisle Park District	Dan Garvy
Village of Western Springs	Ray Jasica
Westmont Park District	Bob Fleck
Woodridge Park District	Mike Adams

Executive Director	Susan Friend
Superintendent	Catherine Morava
Superintendent	Matt Corso
Fund Development Coordinator	Lisa Rasin
Marketing Coordinator	Morgan Drdak
Recording Secretary	Michelle Mahlan

Absent: Village of Indian Head Park Brenda O'Laughlin

Administrative Services Manager	Carol Kocek
Recreation Coordinator	Kim Huggins
Summer Intern at Lisle	Maggie Olofson
Village of Western Springs Director of Recreation	Tracy Alden

Public Comment and Correspondence:

Dan Garvy introduced Lisle Park District's summer intern, Maggie Olofson. Maggie is a senior at the University of Illinois and is spending her summer with the Lisle Park District.

*Louise Egofske arrive at 3:35 p.m.

Kim Huggins, Recreation Coordinator, presented a slideshow about her programming area. Kim has been with SEASPAR for seven years and coordinates special events for teens & adults, trips, social clubs, and facility reservations.

This August thirteen participants and three staff will be traveling to Savannah, Georgia for a sightseeing adventure. Also this summer, seventeen participants will be attending Norman B. Barr Camp in Lake Geneva. Many participants are returning campers and they really enjoy seeing the staff who welcome them each year.

There are seven social clubs with 67 participants this summer. Participants meet once a week for fun activities, outings, crafts, and food. A lot of families travel in the summer, so the number is lower compared to the social club participant numbers of 84 for winter/spring and 77 for last fall.

One of the most popular events for adult participants is SEASPAR dances. Each year, participants can choose from 16 dances held at various locations throughout the area. Some of the most popular dances are the St. Patrick's Day Dance, Boo Bash, and the Holiday Dinner Dance.

SEASPAR offered 86 special events this past year. This summer, participants will be attending a Chicago Cubs Game, Six Flags, Highland Scottish Festival, Hawaiian Bash, and horseback riding at White Pines Ranch.

Approval of Consent Agenda:

Dean Bissias moved to approve the Minutes from the May 16, 2017 Regular Board Meeting, the Cash Disbursements in the amount of \$90,271.17 and the Bank Reconciliation from May 2017, as presented. Bob Fleck seconded the motion.

Voting Aye: LaGrange, Westmont, Brookfield, Clarendon Hills, Darien, Downers Grove,
LaGrange Park, Lemont, Western Springs, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: Indian Head Park
Motion Carried Unanimously

Recreation Reports:

Cathy Morava reminded everyone about Susan Friend's retirement open house on Wednesday, June 21 from 3-6 p.m. at the Downers Grove Recreation Park District. Cathy also promoted two special events, the Picnic and Flick on July 22 in Indian Head Park and the Family Pool Party on August 27 in Lemont. Cathy brought flyers for the Board to take to their villages or park districts.

Cathy personally thanked Bob Fleck for hosting the Summer Kick-Off Party at Ty Warner Park in Westmont and for serving as grillmaster at the event. Over 200 people attended the annual event.

Cathy reported that two of the new participants who joined SEASPAR this summer are from Lemont and Indian Head Park.

Matt Corso provided more information regarding the two retirement events for Susan Friend. The retirement open house is Wednesday, June 21 and everyone, including staff, friends, and participants is welcome to attend. The event on Thursday, July 6 is an invitation-only event.

Matt reported that he received 22 applications for the new superintendent position. He hopes to have the new hire on board by mid-July.

Fund Development Report:

Lisa did not have anything to add to her report. She reminded the Board of the upcoming golf outing at Village Greens Golf Course.

Dan Garvy inquired about fundraising efforts for the Concert vs the Walk-and-Roll-A-Thon. Lisa reported \$3,000 in fundraising for the concert and \$4,000 for the Walk-and-Roll-A-Thon. Dan remarked that some events seem like a lot of work for little payout whereas other events seem to be successful with little effort. Lisa noted that she is always looking for new fundraising ideas.

Marketing Report:

Morgan Drdak had nothing to add to her report.

Executive Director's Report:

Susan Friend reported that staff has been busy conducting training including crisis prevention, bully prevention, support staff, inclusion staff, and day camp staff.

Susan reported that she has been making the rounds, as promised, to as many board meetings and special group meetings that she can squeeze into her schedule over the next month.

Susan offered congratulations to Dan Garvy for celebrating 25 years with the Lisle Park District.

Since there was already a number of cyber security issues detailed in her report, she asked if the Board had any additional questions about the information outlined in her report.

SEASPAR received several memorial donations recently. The amount of \$1,500 has been earmarked for a bench at the DGPD golf course. Susan thanked BM for helping with the program.

Susan thanked the Board for the years that she spent with them making decisions for the well-being of the participants we serve. She will miss everyone but knows that she is leaving SEASPAR in good hands and in good financial shape.

Kelly Smith asked if SEASPAR had aquatic athletes that were competing when a participant died during the state competition. Matt responded that SEASPAR had athletes and coaches at the facility during the time of the tragic incident.

Dan Garvy offered kudos to Lisa Barerra and her efforts with inclusion training and staffing. The Lisle Park District staff has experienced a seamless inclusion process since Lisa came on board.

Dan encouraged the Board and staff to attend the retirement events for Susan Friend.

Unfinished Business: None

New Business:

IMRF Authorized Agent Appointment

Bob Fleck moved to approve Resolution 17-01 appointing Matt Corso as the IMRF Authorized Agent for SEASPAR. Kelly Smith seconded the motion.

Upon voice vote, the motion carried unanimously.

Election of Officers

After some discussion, Dean Bissias moved to keep the current officers in place for one year to provide for a smooth transition for new executive leadership. Bill McAdam seconded the motion.

Upon voice vote, the motion carried unanimously.

Appointment of Treasurer

Dan Garvy appointed Stephanie Gurgone as Treasurer.

Member Entity Projects and Events:

Mike Adams reported that Woodridge broke ground on building a third gymnasium at the ARC. Project is planned for completion in April 2018.

Bob Fleck welcomed everyone to attend Westmont's 4th of July celebration at Ty Warner Park.

Aleks Briedis presented Susan with a resolution that was approved by the Community Park District of LaGrange Park Board to honor Susan's retirement from SEASPAR.


Adjourn to Executive Session:

At 4:04 p.m., Dean Bissias moved to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act for the discussion of Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees. Kelly Smith seconded the motion. Upon voice vote, the motion carried unanimously.

Reconvene in Public Session:

The regularly scheduled June 20, 2016 SEASPAR Board Meeting reconvened in public session at 4:33 p.m. with no further business. Dean Bissias moved to adjourn the regularly scheduled June 20, 2017 SEASPAR Board Meeting at 4:33 p.m. Aleks Briedis seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,


Dean Bissias, Secretary
South East Association for
Special Parks And Recreation


Michelle Mahlan, Recording Secretary