

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
January 16, 2018 at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Mike Adams called the meeting to order at 3:30 p.m.

Roll Call:

Present:

Darien Park District	Stephanie Gurgone
Downers Grove Park District	Bill McAdam
Village of Indian Head Park	Brenda O'Laughlin
Community Park District of LaGrange Park	Aleks Briedis
Lemont Park District	Louise Egofske
Lisle Park District	Mike Toohey
Village of Western Springs	Ray Jasica
*Westmont Park District	Bob Fleck
Woodridge Park District	Mike Adams

Executive Director	Matt Corso
Superintendent	Catherine Morava
Superintendent	Karen Lesniak
Fund Development Coordinator	Lisa Rasin
Marketing Coordinator	Morgan Drdak
Recording Secretary	Carol Koczek

Absent:

Village of Brookfield	Mary Pezdek
Clarendon Hills Park District	Kelly Smith
Park District of LaGrange	Dean Bissias

Visitors:

Administrative Assistant	Nicole Guzior
IMRF Chief Financial Officer	Mark Nannini
IMRF Field Services Representative	Tecya Anderson

Public Comment and Correspondence:

Matt Corso introduced Mark Nannini, Chief Financial Officer and Tecya Anderson, Field Service Representative, from IMRF. Mark's presentation highlighted how IMRF is funded. He stated the IMRF pension funding consists of 62% investments, 26% employee contributions, and 12% member contributions.

He commented that the pension can never be fully funded as salaries and liabilities are ever changing. He stated that if SEASPAR made a voluntary payment they would share in greater gains or losses based on the status of the investments. The liability would continue to increase

parallel to the years of service and future value of benefits. The voluntary contribution would decrease the annual employer contribution rate due to the decrease in liability.

Mark recommended that if SEASPAR chooses to make a voluntary contribution it should be made in December as it would begin accruing interest on the first day of the new year. Contributions made at any other time will not accrue interest until the first of the following year. Any additional contribution made cannot be withdrawn.

*Bob Fleck entered the meeting at 3:41 p.m.

Ray Jasica expressed his concerns and asked if SEASPAR could withdraw. Mark explained that there is no withdrawal from the plan.

Ray Jasica stated he thought making a voluntary contribution was wise as currently investments are making around 1.5% while IMRF is returning 7%. He stated his concern when joining IMRF was originally presented to the Board, he did not think it was a clear representation of the fund.

Bob Fleck asked Mark what precautions IMRF is taking for when the market levels itself or has a down year such as 2008. Mark replied IMRF has the ability, unlike other pensions, to diversify their investments. IMRF is widely diversified in their investments.

*Mark Nannini and Tecya Anderson left the meeting at 3:48 p.m.

Approval of Consent Agenda:

Ray Jasica moved to approve the Minutes from the November 21, 2017 Board Meeting; the Cash Disbursements in the amount of \$167,915.62; and the Bank Reconciliation for December as presented. Brenda O'Laughlin seconded the motion.

Voting Aye: Western Springs, Indian Head Park, Darien, Downers Grove, LaGrange
Park, Lemont, Lisle, Westmont, Woodridge

Voting Nay: None

Absent, Not Voting: Brookfield, Clarendon Hills, LaGrange

Motion Carried Unanimously

Ray Jasica questioned the current threshold for purchasing. Matt stated \$20,000. Matt apologized to the Board for not requesting prior approval for the purchase of the power wheelchairs and would ask for approval in the future. Mike Adams suggested that SEASPAR develop a procedure for purchasing. Matt stated he had requested and received some sample financial procedures documents from the auditor which he was reviewing.

Recreation Report:

Cathy Morava stated we have new participant inquiries weekly and generally have five to ten new participants each season.

Administrative Services Report:

Karen Lesniak reported she is progressing with capital improvement projects. She stated that office furniture was installed in Darien, kitchen projects are underway, and she is in the final stages of the flooring renovation.

Karen stated the bus bid was posted in the newspaper January 3. The bid opening was January 29 and a recommendation will be made at the February Board meeting.

Bob Fleck asked about the flooring options and Matt stated that the flooring is a new product and added that protective pads for the tables and chairs were on order.

Fund Development Report:

Lisa Rasin commented on the generosity of the DuPage Medical Group Charitable Fund for their yearly contributions over the past three years for the EAGLES Commit to Be Fit program. They are also hosting a luncheon in February with auction proceeds donated to SEASPAR.

Marketing Report:

Morgan Drdak had nothing further to add to her report.

Executive Director Report:

Matt Corso referred to the recent articles in the press. The Monitor featured an article on the uniqueness of Illinois park districts, SRAs, and SEASPAR.

Matt reported that Lisa Barrera and Dawn Krawiec held positions on the TR section Board of IPRA this last year, and Lisa will remain as At-Large Representative for the upcoming year. Rachel Pavesich will present two sessions at the IPRA conference and several staff volunteered to chair events. Matt thanked the Board in advance for supporting him in his new role as the IPRA Board Chair.

Matt shared that he and Aaron Hirthe took a group of Special Olympics participants to see the DePaul Blue Demons basketball game commemorating the 50th anniversary of Special Olympics on January 12. There will be a series of functions in July, including an eternal flame outside of Soldier Field where the first Special Olympic Games were held in 1968. Matt met with the Special Olympics CEO, Dave Breen, and he mentioned while the percentage of SRA participation is small, they are the most organized and well run. Matt thanked the member entities for providing program space and making SEASPAR Special Olympics possible.

Matt Corso stated that Dean Bissias offered to host the February Board meeting at the LaGrange Recreation Center and provide a tour of the new Fitness Center. Board members concurred to tour at 2:30 p.m., followed by the Board meeting at 3:30 p.m.

Unfinished Business:

None

New Business:

Matt Corso presented the addition to the Sexual Harassment Policy in the Employee Handbook. The addition and resolution were provided by Derke Price of Ancel Glink.

Bill McAdam made a motion to update the Sexual Harassment Policy and to approve Resolution No. 18-01 as presented. The motion was seconded by Bob Fleck.

Voting Aye: Downers Grove, Westmont, Darien, Indian Head Park, LaGrange Park,
Lemont, Lisle, Western Springs, Woodridge
Voting Nay: None
Absent, Not Voting: Brookfield, Clarendon Hills, LaGrange
Motion Carried Unanimously

Member Entity Projects and Events:

Bob Fleck sadly reported the passing of Diane Main and Sandra Smith; both women had devoted many years to the development and advancement of the Westmont Park District. There will be a memorial service at the Park District Administrative Office on Saturday, February 3, at 1:00 p.m. Arrangements have not been set for Sandra Smith.

Lisa Rasin invited the Board to the SEASPAR Fish Fry at Wheatstack on February 9.

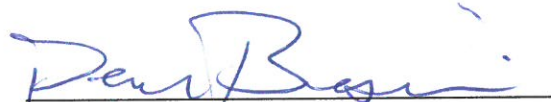
Adjourn to Executive Session:

At 4:08 p.m. Ray Jasica moved to adjourn to Executive Session under Section 2(c)(8) of the Open Meetings Act for the consideration of Security Procedures to Respond to Actual, Threatened, or Reasonably Potential Danger to Safety of Employees, Public, or Public Property. Louise Egofski seconded the motion. Upon voice vote, the motion carried unanimously.

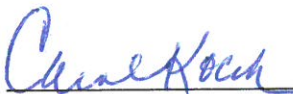
Reconvene in Public Session:

The regularly scheduled January 16, 2018 SEASPAR Board Meeting reconvened in public session at 4:31 p.m. with no further business. Bob Fleck moved to adjourn the regularly scheduled January 16, 2018 SEASPAR Board Meeting at 4:32 p.m. Mike Toohey seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Carol Kocek, Recording Secretary