

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
January 15, 2019, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:01 p.m.

Roll Call:

Present:	Village of Brookfield	Stevie Ferrari
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	*Downers Grove Park District	Bill McAdam
	Community Park District of LaGrange Park	Aleks Briedis
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Drdak
	Recording Secretary	Carol Kocek
Absent:	Village of Indian Head Park	Brenda O'Laughlin
	Park District of LaGrange	Dean Bissias
	Westmont Park District	Bob Fleck
Visitors:	Administrative Assistant	Cathy Marron

Public Comment and Correspondence:

Matt Corso recognized Lisa Rasin, Fund Development Coordinator, for her 10 years of service and thanked her for all the funds she has raised. He acknowledged Lisa's commitment to SEASPAR and her community connection to benefit SEASPAR. Lisa said she truly enjoys working for SEASPAR and conveyed her personal commitment as her nephew has been involved with programs since he was six and is looking forward to joining EAGLES. Lisa said she is blessed and looks forward to the next 10 years.

Approval of Consent Agenda:

Kelly Smith moved to approve the November 20, 2018, Board Meeting Minutes; Cash Disbursements in the amount of \$146,945.60; and the Bank Reconciliation from December 31, 2018, as presented. Ray Jasica seconded the motion.

Voting Aye: Clarendon Hills, Western Springs, Brookfield, Darien, LaGrange Park,
Lemont, Woodridge, Lisle
Voting Nay: None
Absent, Not Voting: Downers Grove, Indian Head Park, LaGrange, Westmont
Motion Carried Unanimously

Recreation Report:

Dawn Krawiec highlighted that staff are busy planning and scheduling for the new season. She commented that she is still getting acclimated to her new role.

Dawn stated the winter-spring intern starts January 21. Shannon Tovey will supervise until her leave begins and Matt will take over in her absence.

Administrative Services Report:

Karen Lesniak reported the keyless entry project is on the calendar for February.

Karen stated the bid opening for the new vehicle is Monday, January 22.

Karen also reported that the flooring project was confirmed with a contractor.

*Bill McAdam entered the meeting at 3:09 p.m.

Fund Development Report:

Lisa Rasin stated Annual Appeal donations are coming in.

Lisa reported SEASPAR will be providing a gift basket to be auctioned at the DuPage Medical Group Foundation Gala. Proceeds from the basket will be donated to SEASPAR.

Kelly Smith inquired about the Facebook/PayPal fundraiser on Giving Tuesday and if SEASPAR received funds. Morgan Mason said we did not as the fund of seven million ran out within 20 minutes.

Marketing Report:

Morgan Mason noted her Integrated Marketing Plan Update for 2019.

Executive Director's Report:

Matt Corso thanked Ray Jasica for attending the Holiday Spectacular. He also noted the recent St. Francis Bowling special event sponsored and staffed by 6th grade students from the school in LaGrange.

Matt updated the Board on a recent injury to a participant at the Special Olympics downhill ski program at Chestnut Mountain in Galena where the participant broke his femur. Matt noted that Aaron Hirthe and Greg Pavesich were there and provided support and coordination with the ski patrol and the family. The participant was transported to a hospital in Dubuque and later transferred to Loyola Hospital. Aaron and Greg have ongoing communication with the family.

Unfinished Business:

None

New Business:

Matt Corso reviewed the Fee Reimbursement Agreement with the Riverside Township Mental Health Board. Families residing in the Hollywood section of Brookfield are eligible.

Discussion followed regarding the numbers involved and managing the reimbursement paperwork. The Board directed Matt to follow up with Riverside and suggest they coordinate the financial details with families. Dan Garvy advised Matt to add this item to Unfinished Business in February.

Member Entity Projects and Events:

None

Adjourn to Executive Session:

At 3:41 p.m., Mike Adams moved to adjourn to Executive Session under Section 2(c)(2) of the Open Meetings Act for the discussion of Salary Schedules for One or More Classes of Employees. Aleks Briedis seconded the motion. Upon voice vote, the motion carried unanimously.

Reconvene in Public Session:

The regularly scheduled Board Meeting of January 15, 2019, reconvened in public session at 4:00 p.m.

Adjournment:

Mike Adams moved to adjourn the regularly scheduled Board Meeting of January 15, 2019, at 4:01 p.m. Ray Jasica seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Carol Kocek, Recording Secretary

