

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
April 16, 2019, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:00 p.m.

Roll Call:

Present:	Village of Brookfield	Stevie Ferrari
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Dean Carrera
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Westmont Park District	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Mason
	Recording Secretary	Carol Kocek
Absent:	Village of Indian Head Park	Brenda O'Laughlin
Visitors:	Village of Western Springs	Tracy Alden
	Village of Western Springs	Aleks Briedis
	Recreation Coordinator	Molly Downing
	Administrative Assistant	Cathy Marron

Public Comment and Correspondence:

Matt Corso reviewed the years of support Tracy Alden has given since the Village of Western Springs joined SEASPAR. Matt thanked him for his current support in offering permanent program space for SEASPAR to use at Grand Avenue Center. Matt presented Tracy with thank you gifts on behalf of the Board and staff.

Tracy Alden thanked the Board for the gifts. He expressed how great it was working with SEASPAR and member boards over the years. He wished SEASPAR continued success and with the addition of the Wonders Room and program space at Grand Avenue Center.

Dawn Krawiec introduced Molly Downing, who is SEASPAR's new Children/Youth Coordinator. Molly is a graduate of the University of Iowa. Molly noted that she resides in Western Springs and worked as a camp counselor there as well.

Approval of Consent Agenda:

Dean Bissias moved to approve the Regularly Scheduled Board Meeting Minutes dated February 19, 2019, Cash Disbursements in the amount of \$52,001, and Bank Reconciliation dated March 31, 2019, as presented. Ray Jasica seconded the motion.

Voting Aye: LaGrange, Western Springs, Brookfield, Clarendon Hills, Darien,
Downers Grove, LaGrange Park, Lemont, Westmont, Woodridge, Lisle.

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Recreation Report:

Dawn Krawiec reported the EAGLES assisted the Downers Grove Park District at Hummer Park wrapping saplings for upcoming Arbor Day events. Dawn thanked Jim Weimer, Downers Grove Park Forester, for coordinating this with the EAGLES.

Administrative Services Report:

Karen Lesniak announced that Shannon and Sean Tovey welcomed Connor Michael Tovey, on March 24. During Shannon's leave Karen is overseeing part-time staff support.

Fund Development Report:

Lisa Rasin reported The Four C Notes Concert at the Tivoli Theatre was successful with approximately 500 people attending. SEASPAR's profit was \$6,200. Lisa thanked Morgan Mason for working with member park districts' marketing departments to promote the concert. She noted the Chip-In for SEASPAR golf outing is May 17.

Marketing Report:

The Board thanked Morgan Mason for her comprehensive one-page report.

Executive Director's Report:

Matt Corso reminded Board members to RSVP to the upcoming Believe & Achieve Banquet. Invitations were mailed to member-entity mayors, village presidents, and major donors.

Matt Corso updated the Board on a recent call from the FBI regarding the cyber-attack, stating the upcoming trial might be publicized in the news.

Unfinished Business:

Matt Corso reviewed the modifications to the FY 2019-2020 Budget. He stated he increased Building Improvements from \$6,000 to \$12,000, for general improvements.

Matt Corso also addressed the minimum wage increase and how it will impact SEASPAR and member entities in the future. Costs to SEASPAR could be over \$400,000 after we reach the full

increase in 2025. A brief discussion followed. Dan Garvy recommended talking with state legislators at the upcoming IAPD Legislative Conference in Springfield on April 30 and May 1. The Board advised Matt to address the new costs in the October levy request.

Mike Adams made a motion to approve the FY2019-2020 Budget as presented. Bob Fleck seconded the motion.

Voting Aye: Woodridge, Westmont, Brookfield, Clarendon Hills, Darien, Downers Grove, LaGrange, LaGrange Park, Lemont, Western Springs, Lisle.

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

New Business:

None.

Member Entity Projects and Events:

None.

Adjourn to Executive Session:

At 3:36 p.m., Mike Adams moved to adjourn the regularly scheduled meeting of April 16, 2019, to Executive Session under Section 2(c)(21) of the Open Meetings Act to discuss prior Executive Sessions meeting minutes and for the purposes of review, approval, or release of such meeting minutes. Bob Fleck seconded the motion. Upon voice vote, the motion carried unanimously.

Reconvene in Public Session:

The regularly scheduled SEASPAR Board Meeting of April 16, 2019, reconvened in public session at 3:41 p.m. Mike Adams moved to accept the recommendations to release Executive Session Meeting Minutes dated September 18, 2018, and January 15, 2019. Kelly Smith seconded the motion. Upon voice vote the motion carried unanimously.

Mike Adams moved to accept the recommendation to keep confidential the Executive Session Meeting Minutes dated January 16, 2018. Louise Egofski seconded the motion. Upon voice vote, the motion carried unanimously.

Dean Bissias moved to accept the recommendation to destroy the tapes from the Executive Session Meetings dated March 21, 2017 and June 20, 2017. Stevie Ferrari seconded the motion. Upon voice vote, the motion carried unanimously.

Dan Garvy stated Board members will receive the annual evaluation for Matt Corso and will review the evaluation in closed session after the regularly scheduled May Board Meeting.

Adjournment:

At 3:43 p.m., Mike Adams moved to adjourn the regularly scheduled Board Meeting of April 16, 2019. Bob Fleck seconded the motion. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Carol Kocek, Recording Secretary