

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
June 18, 2019, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:04 p.m.

Roll Call:

Present:	Village of Brookfield	Stevie Ferrari
	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Ray Jasica
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	Morgan Mason
	Recording Secretary	Carol Kocek
Absent:	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Rita Farrell Mayer
	Park District of LaGrange	Dean Bissias
	Community Park District of LaGrange Park	Dean Carrera
	Westmont Park District	Bob Fleck
Visitors:	Recreation Coordinator	Kim Huggins
	Administrative Assistant	Cathy Marron

Public Comment and Correspondence:

Kim Huggins reported that she has been with SEASPAR for nine years and outlined her program responsibilities for vacation trips, seasonal trips, Norman B. Barr Camp, Teen and Adult Special Events, and coordinator of facilities throughout SEASPAR's member partners. She highlighted the Alaska trip with seven participants and two staff boarded The Pearl cruise ship and visited Juneau, Skagway, Glacier Bay, and Ketchikan, Alaska and Victoria, British Colombia. Norman B. Barr Camp has been an annual event since 2000, with many of the same campers attending each year. The fall trip was Blue Harbor Resort in Sheboygan, where participants enjoyed shopping, swimming at the indoor waterpark, and outdoor activities. Kim stated she offered an additional 69 special events throughout the year in addition to social clubs.

Dawn Krawiec thanked Kim for her “happy-to-help” attitude, especially during the last six months when we have been short staffed. Matt Corso also acknowledged Kim for stepping up and helping whenever she could. Dan Garvy congratulated Kim on her nine years of service to SEASPAR.

Approval of Consent Agenda:

Ray Jasica moved to approve the Regularly Scheduled and Executive Session Board Meeting Minutes dated May 21, 2019, Cash Disbursements in the amount of \$85,047.39, and Bank Reconciliation dated May 31, 2019, as presented. Mike Adams seconded the motion.

Voting Aye: Western Springs, Woodridge, Brookfield, Clarendon Hills, Darien,
Lemont, Lisle

Voting Nay: None

Absent, Not Voting: Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Westmont.

Motion Carried Unanimously

Recreation Report:

Ray Jasica asked if inclusion numbers were up and if all inclusion positions have been filled. Dawn Krawiec explained requests continue to come in and Aaron Hirthe has more interviews scheduled.

Administrative Services Report:

Karen Lesniak reported that Shannon Tovey will be returning to work tomorrow and added that taking on Shannon’s duties was a great opportunity to familiarize herself with support staff, orientations, and other areas giving her greater knowledge of the agency.

Fund Development Report:

Lisa Rasin stated the Summer Golf Classic is Friday, July 12. She needs golfers and sponsors and asked the Board to consider sponsoring a foursome.

Marketing Report:

Morgan Mason stated she did not have anything to add to her report.

Executive Director’s Report:

Matt Corso announced as part of the new outreach strategy Morgan designed t-shirts with the slogan, “Team SEASPAR – exclusively inclusive.” T-shirts and sunglasses are available for the Board.

Matt provided a copy of PDRMA’s annual report and asked that special attention be paid to page 14.

Matt announced with the end of the fiscal year, he met with the auditors to start the audit process. He reminded the Board this is the third year of the three-year contract with Lauterbach & Amen as SEASPAR’s auditors.

Matt noted member contributions amounts were emailed to those who requested an invoice. As a reminder, invoices are emailed the first week of June and the first week of December.

Matt announced that SEASPAR sent 17 athletes to the State Summer Games, which were held June 7 – 9. Athletes brought home 33 medals, which included 21 gold medals.

Matt reported starting tomorrow we will be fully staffed with Shannon's return, and as many may remember this will be the first time since last year.

Matt thanked Louise Egofske and the Lemont Park District for supporting golfers, Adam Sikora and Michele Forzley, at the Sertoma Golf Club outing last week. He commented that the event was washed out but at least they got a few holes in.

Matt also thanked Ray Jasica for reminding him of the St. John the Cross free carnival on June 21 and informed the Board that over 30 participants and staff from the EAGLES program will attend.

Matt announced on a sad note, Dean Bissias' sister passed away this morning. He will be sending a card on behalf of the Board and staff.

Unfinished Business:

None

New Business:

Kelly Smith moved to retain the current SEASPAR Board Officers. Louise Egofske seconded the motion.

Voting Aye: Clarendon Hills, Lemont, Brookfield, Darien, Western Springs,
Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Downers Grove, Indian Head Park, LaGrange, LaGrange Park, Westmont.

Motion Carried Unanimously

Dan Garvy appointed Stephanie Gurgone as Treasurer.

Member Entity Projects and Events:

Dan Garvy announced the Lisle Park District is renovating its Community Park playground for a universal, all-inclusive design beginning in September.

Matt Corso reported that 147 people attended SEASPAR's Summer Kickoff on June 9, at Ty Warner Park in Westmont. He thanked Bob Fleck, grillmaster.

Adjournment:

At 3:34 p.m., Mike Adams moved to adjourn the regularly scheduled Board Meeting of June 18, 2019. Stevie Ferrari seconded the motion. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Cathy Marron, Recording Secretary