

**SOUTH EAST ASSOCIATION FOR  
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held  
October 15, 2019, at the SEASPAR Office,  
4500 Belmont Road, Downers Grove, IL 60515

**Call to Order:** Dan Garvy called the meeting to order at 3:00 p.m.

**Roll Call:**

Present:	Clarendon Hills Park District	Kelly Smith
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Park District of La Grange	Dean Bissias
	*Community Park District of La Grange Park	Jessica Cannaday
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Fund Development Coordinator	Lisa Rasin
	Marketing Coordinator	William Cazares
	Recording Secretary	Morgan Mason
Absent:	Village of Brookfield	Stevie Ferrari
	Village of Indian Head Park	Rita Farrell Mayer
Visitors:	Recreation Coordinator	Sioban Goddard
	Administrative Assistant	Nicole Guzior
	*Lauterbach & Amen, LLP	Jamie Wilkey

**Public Comment and Correspondence:**

Jamie Wilkey of Lauterbach & Amen, LLP, SEASPAR's auditing firm, reviewed the FY2018-19 Audit Report and thanked staff for their cooperation through the audit process. She noted a significant decrease in the fund balance (due to capital outlay) but a net operating surplus. Both revenue and expenditures were reported under budget. Jamie noted a significant voluntary payment was made to IMRF, which lessened the liability increase. She reported it was a very clean audit with no manager notes.

\*Jessica Cannaday entered the meeting at 3:04 p.m.

\*Jamie Wilkey left the meeting at 3:10 p.m.

Recreation Coordinator Sioban Goddard highlighted her Special Olympics and other program responsibilities in a presentation, focusing on notable athletes and their recent accomplishments. Eighteen athletes in five sports participated in the Special Olympics Summer Games on June 7, bringing home 26 medals. Michael Drabik qualified for State Tennis, taking the bronze medal. While none qualified for State, five participants earned four medals and six ribbons at the Regional Bowling Qualifier. SEASPAR's three Softball teams did not advance to State, but a new pitcher for the team, Blaine Sharenow, made the ITRS All-Star Team. The SEASPAR Golf team showed sportsmanship when competing against each other for the three gold, three silver, and four bronze medals earned at the Regional Gold Qualifier. Two athletes went on to compete at State.

Kelly Smith questioned why so many golf athletes competed against their own teammates. Sioban explained it is based on the number of registrations, gender, and qualifying scores. She noted SEASPAR has a large team which lead to friendly competition this year. The Flag Football team earned a gold medal in the Regional Qualifier and will attend the State competition in November. SEASPAR's Bocce athletes finished their season with nine medals and will return to the courts early spring to prepare for Summer Games 2020.

SEASPAR hosted some divisions of the ITRS Volleyball Tournament at the Park District of La Grange. Both agency teams earned gold medals in their divisions of the tournament.

Sioban reported she added additional swim lesson times to support increased interest in the program. She is also working to build up the Special Olympics Developmental Swimming program which helps participants build the skills necessary to participate in competitions. SEASPAR will be hosting its annual Swim Meet this November at Downers Grove North High School.

Sioban reported recently passing her Certified Parks and Recreation Professional Exam, and all congratulated her on the achievement.

Mike Adams inquired if SEASPAR funded the travel and housing for participants in Special Olympics tournaments and events. Matt explained that the Winter Games and Summer Games housing is provided by Special Olympics; otherwise, SEASPAR incurs the cost.

The Board discussed options for honoring Ray Jasica, a former Board Member who recently resigned.

**Approval of Consent Agenda:**

Mike Adams moved to approve the Minutes from the September 17, 2019, Board Meeting; the Cash Disbursements in the amount of \$77,086.30; and the Bank Reconciliation from September 2019, as presented. Bob Fleck seconded the motion.

Voting Aye: Woodridge, Westmont, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Lemont, Western Springs, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Indian Head Park

Motion Carried Unanimously

**Recreation Report:**

Dawn Krawiec thanked the Board for their continued support of the Power Soccer program. After recently visiting a practice, she noted the success of the program and how much family support is involved.

**Administrative Services Report:**

Karen Lesniak reported she is preparing for the upcoming healthcare open enrollment by attending PDRMA meetings and trainings. Healthcare options would be presented to staff on October 30, with open enrollment ending November 19. Karen noted SEASPAR is considering having AFLAC manage the employee Section 125.

Mike Adams asked if the Board has ever reviewed the chosen benefit package, and Matt Corso replied that historically, the Board has not. Discussion ensued regarding Board consideration of employee healthcare benefits. It was decided for staff to seek authorization from the Board before entering a three-year contract with PDRMA, the current benefit provider. In addition, Matt will present the current plan annually to the board for awareness. Matt will present the 2020 selected benefit plan at the November board meeting.

Karen Lesniak had a representative from Best Bus bring a Glaval model bus to the agency to preview the features. SEASPAR will go to bid in early November for two identical vehicles and hopes to have the Board review a recommendation at the November meeting.

**Fund Development Report:**

Lisa Rasin reminded the Board that the annual Trivia Challenge fundraiser was approaching. As of the report, the event had 200 registrants and several donations. Because of a partnership with the host location, the American Legion, she expects the night's expenses to be only around \$150.

Lisa announced a new partnership with the Tivoli Theatre in Downers Grove. On December 15, all ticket sales for the theatre's annual *It's a Wonderful Life* showing will be donated to SEASPAR. She asked the Board to help spread the word about the event.

**Marketing Report:**

William Cazares thanked the member entities' staff for their assistance in creating SEASPAR advertisements for their respective program guides. William enjoyed working with each and getting to know the member entities.

**Executive Director Report:**

Matt Corso reported an error in the FY2018-2019 Annual Report. The interest income was listed incorrectly; the new prints are on rush order and will be available at the next Board meeting.

Matt announced a chili cook-off at the Lisle EAGLES site where PDRMA members and Dan Garvy will be judges.

\*Bill McAdams left the meeting at 3:55 p.m.

Matt informed the Board the date for the Holiday Spectacular had changed to December 20 due to scheduling conflicts at the Theatre of Western Springs. He asked the Board to brainstorm for a possible new location next year.

Matt reported the front office transition was complete and Morgan Mason was adjusting well to her new role. The front office recently migrated to an upgraded version of RecTrac.

Matt proposed partnering with a vocational service to assist member entities in hiring participants with disabilities. After consulting with Karrie Pece, a long-time SEASPAR staff and employee of another vocational services organization, Matt learned the minimum wage increase will likely decrease disability employment rates. SEASPAR would serve as a “middleman,” connecting qualified participants with jobs listed by member entities. The vocational organization would serve as the job coach, but the member entity would be the employer. This would help SEASPAR participants practice the autonomy encouraged at programs such as EAGLES, and the member entities may be entitled to grant money or other incentives from the state and federal government.

\*Bob Fleck left the meeting at 4:13 p.m.

\*Bob Fleck returned to the meeting at 4:14 p.m.

Matt asked the Board if this program would fall under the scope of SEASPAR’s services. Bob Fleck opined that the EAGLES program was already stretching the recreation philosophy, but this could be an extension of it. Discussion ensued. It was decided that Matt would discuss options with vocational service agencies and report back to the board with a more detailed plan of the program before a decision was made.

\*Karen Lesniak left the meeting at 4:22 p.m.

**Unfinished Business:**

Stephanie Gurgone moved to approve the FY2020-2021 Levy Request as presented. Louise Egofske seconded the motion.

Voting Aye: Darien, Lemont, Clarendon Hills, La Grange, La Grange Park, Western Springs, Westmont, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Downers Grove, Indian Head Park

Motion Carried Unanimously

**New Business:**

Kelly Smith made a motion to accept the FY2018-2019 Audit Report as presented. Mike Adams seconded the motion. Upon voice vote, the motion carried unanimously.

**Member Entity Projects and Events:**

Dean Bissias reminded the Board that Park and Recreation Facility Construction Grant program is open December 2 through January 17.

**Executive Session:**

The Board did not adjourn to Executive Session. Mike Adams moved to accept recommendations to release Executive Session Meeting Minutes dated April 16, 2019 and May 21, 2019, keep confidential the second Executive Session Meeting Minutes dated May 21, 2019, and destroy the tapes from the Executive Session Meetings dated January 16, 2018. Bob Fleck seconded the motion. Upon voice vote, the motion carried unanimously.

**Adjournment:**

At 4:26 p.m., Mike Adams moved to adjourn the regularly scheduled Board Meeting of October 15, 2019. Dean Bissias seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary  
South East Association for  
Special Parks And Recreation

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Morgan Mason, Recording Secretary