

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
February 18, 2020, at the SEASPAR Office,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Dan Garvy called the meeting to order at 3:04 p.m.

Roll Call:

Present:	Clarendon Hills Park District	Kathy Forzley
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Lemont Park District	Louise Egofski
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District	Bob Fleck
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Marketing Coordinator	William Cazares
	Recording Secretary	Morgan Mason
Absent:	Village of Brookfield	Stevie Ferrari
	Village of Indian Head Park	Rita Farrell Mayer
	Park District of La Grange	Dean Bissias
	Community Park District of La Grange Park	Jessica Cannaday
	Woodridge Park District	Mike Adams
Visitors:	Administrative Assistant	Chris Lambiasi

Public Comment and Correspondence:

There was no public comment or correspondence. Dan Garvy introduced Kathy Forzley, the new Clarendon Hills Park District representative on the Board. Kathy has served on the Board previously and is the parent of a SEASPAR participant.

Approval of Consent Agenda:

Aleks Briedis moved to approve the Minutes from the January 21, 2020, Board Meeting; Payment of Bills in the amount of \$234,082.24; the Bank Reconciliation ending January 31, 2020; the Income Statement from January 2020; and Current Investments for February 2020 as presented. Bob Fleck seconded the motion.

Voting Aye:	Western Springs, Westmont, Darien, Downers Grove, Lemont, Lisle
Voting Nay:	None
Abstaining:	Clarendon Hills
Absent, Not Voting:	Brookfield, Indian Head Park, La Grange, La Grange Park
Motion Carried	

Recreation Report:

Dawn Krawiec added to her report that SEASPAR's Power Soccer team traveled to St. Louis the prior weekend to compete in the Jerry Frick Power Soccer Legacy Tournament. The team won two games and lost two games. The USA National team's assistant coach was present and identified two SEASPAR athletes as potential future USA athletes. Bob Fleck inquired about coaching of the program after Greg's departure from SEASPAR. Dawn explained that Greg had agreed to complete the season as a part-time staff member. Staff expect to have a new coach for the start of the next season in the end of March.

Dan Garvy inquired about Michael Duffy's participation in the Special Olympics Winter Games after his skiing injury last year. Dawn confirmed that Michael has recovered and returned to the slopes both with his family and with SEASPAR.

Administrative Services Report:

Karen Lesniak noted from her report that she attended her first HR Source Safety Roundtable and it was a beneficial experience.

Karen added to her report that donations have continued to come in for the Annual Appeal, which has solicited \$9,470 to date.

Marketing Report:

William Cazares presented the Integrated Marketing Plan for 2020, noting that the plan provides the previous year's progress on initiatives, updates to strategies, and a "to-do list" for the coming year. He invited input and suggestions from the Board at any time throughout the year. Bob Fleck noted that he had shared the plan with his staff for them to craft their own, and William agreed to assist if they had any questions. Dan Garvy noted that William is a competitive marketer who strives to ensure that SEASPAR is on pace with or exceeding the efforts of similar organizations, and Dan looks forward to seeing the continued upward trajectory of SEASPAR's reach.

Matt Corso noted that the two new busses will feature graphics designed by William to support the goal of consistent branding.

Executive Director Report:

Matt Corso added to his report that a tentative date of April 30 is being considered for the grand opening of the Western Springs sensory room. Once the details are finalized, Board members will receive an invitation, as will the Western Springs Village Board and staff, project donors, and other supportive individuals. Aleks Briedis provided an update on construction, which began the day before the meeting.

Matt added to his report that there may be another vocational services opportunity for SEASPAR through an organization named Aspire, which would provide support for participants as they enter employment. Matt noted that SEASPAR's involvement in these vocational services is to connect them to appropriate participants, and there would be additional updates forthcoming as the program takes shape.

Matt added to his report that SEASPAR's front office has been successfully navigating the transition with its new leadership by improving workflows and better utilizing software. He

noted that the front office operations impact everyone in the organization and complemented the front office staff on their work.

Matt reminded the Board to encourage their staff to register for SEASPAR's Inclusion Training on March 19. The portion of the program with John McGovern's presentation has been approved for 0.2 CEUs.

Matt noted that he would once again organize dinner for the legislative conference on April 28 and requested suggestions.

Unfinished Business:

None.

New Business:

None.

Member Entity Projects and Events:

None.

Adjournment:

At 3:25 p.m., Bill McAdam moved to adjourn the regularly scheduled Board Meeting of February 18, 2020. Louise Egofske seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dean Bissias, Secretary
South East Association for
Special Parks And Recreation



Morgan Mason, Recording Secretary