

**SOUTH EAST ASSOCIATION FOR  
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held  
November 17, 2020, Virtually via Zoom Meeting

**Call to Order:** Dan Garvy called the meeting to order at 3:00 p.m. Dan noted that the Board of Directors meeting was being held via video conference without a physically present quorum of the SEASPAR Board because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the agency. Alternative arrangements for public access to the meeting were made available. During Roll Call, each Board Member confirmed that he or she could participate in the meeting virtually.

**Roll Call:**

Present:	Village of Brookfield	Stevie Ferrari
	Clarendon Hills Park District	Valerie Louthan
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Park District of La Grange	Dean Bissias
	Community Park District of La Grange Park*	Jessica Cannaday
	Lemont Park District	Louise Egofske
	Lisle Park District*	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District*	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent*	Dawn Krawiec
	Superintendent	Karen Lesniak
	Recording Secretary	Morgan Mason
Absent:	Village of Indian Head Park	Rita Farrell Mayer
Visitors:	Day Program Manager*	Cathy Morava

**Public Comment and Correspondence:**

***Email from Parent of Participant***

Matt noted that the Hansen family of La Grange is wonderfully supportive of SEASPAR. Dan Garvy offered kudos on the compliments in the email.

**Approval of Consent Agenda:**

Dean Bissias moved to approve the Minutes from the October 20, 2020, Board Meeting; Payment of Bills in the amount of \$42,679.58; the Bank Reconciliation ending October 31, 2020; the

Income Statement from October 2020; and Current Investments for November 2020 as presented. Aleks Briedis seconded the motion.

Voting Aye: La Grange, Western Springs, Brookfield, Clarendon Hills, Darien,  
Downers Grove, Lemont, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park, La Grange Park, Westmont

Motion Carried Unanimously

\*Bob Fleck entered the meeting at 3:04 p.m.

\*Dawn Krawiec exited the meeting at 3:04 p.m.

### **Administrative Services Report:**

Karen Lesniak had nothing to add to her report but wished everyone well with their COVID-19 mitigations. Mike Adams noted that Tier 3 restrictions begin Friday.

### **Marketing Report:**

Nothing was added to the report.

Cathy Morava greeted the Board and wished everyone well.

\*Cathy Morava exited the meeting at 3:07 p.m.

\*Dan Garvy exited and reentered the meeting at 3:07 p.m.

\*Dawn Krawiec reentered the meeting at 3:08 p.m.

### **Recreation Report:**

Dawn Krawiec added to her report that in-person programming has been suspended, and quick internal communication led to a minimal or no gap in programming for those programs that could be switched to virtual, including the EAGLES Adult Day Program.

\*Jessica Cannaday entered the meeting at 3:10 p.m.

### **Executive Director Report:**

Matt Corso added to his report that this year's Holiday Spectacular will be a Facebook Live event on Sunday, December 13, featuring pre-recorded performances.

Matt added to his report that SEASPAR's Special Olympics Swim Meet would have been held the coming weekend if COVID-19 mitigations weren't in place. Staff recently toured the Natatorium in Westmont which would be the perfect location for the swim meet in the future. Staff met with the owner, who was very interested in SEASPAR's work and was open to providing space for SEASPAR programs and events.

Matt added to his report that the grand opening of the Ray's Bay Multi-Sensory Room had been converted to a virtual event to be held that evening at 6 p.m. Aleks Briedis would be hosting the event, and Representative Chris Welch would be speaking. SEASPAR staff produced a video tour of the room that morning, which would be shared at the event.

Matt noted from his report that he is requesting Board support for merit increases for full-time staff, who have been working very hard to continue providing services during the pandemic. Awarding merit increases in January would also reset the increase timeline to fit in with the planned new fiscal year of January 1-December 31.

Dan Garvy noted that the increases were already included in the year's budget but he appreciated Matt's decision to bring it to the Board for discussion.

Bob Fleck indicated that Westmont's Board would not be in favor of increases, but there may be discussions of one-time bonuses for Westmont full-time staff, which could be another option for SEASPAR. Bob inquired about the status of income vs. revenue. Matt Corso explained that the direct costs vs. expenses of programming will be a wash for the year, and there will be a surplus at the end of the fiscal year when considering all revenue and expenses. Bob Fleck agreed that funding for increases was not an issue.

Matt Corso noted that one currently open full-time position is not being filled, and SEASPAR would be unlikely to fill any open full-time position that would be vacated until programming returns to normal. The majority of part-time staff remain furloughed.

Mike Adams expressed his support for pay increases but noted the problem with perception and timing. Mike suggested delaying the decision into the first quarter of 2021 with the option of retroactive payment of wages.

Stephanie Gurgone expressed her agreement, especially with new COVID-19 mitigations just being put into place. She supports retroactive pay.

Matt Corso agreed to bring the matter back to the Board at the January or February meeting for reconsideration. Board members expressed their consensus.

Dan Garvy noted that there would likely be no December Board meeting, and will reconfirm with Board members in the coming weeks.

**Unfinished Business:**

None.

**New Business:**

***Resolution #20-04 to Change SEASPAR's Fiscal Year***

An error was noted in the resolution provided to the Board regarding the effective date, which should be January 1, 2022. Mike Adams moved to pass the corrected Resolution #20-04 to amend SEASPAR's Intergovernmental Agreement changing SEASPAR's fiscal year to January 1-December 31, which will start January 1, 2022. Bob Fleck seconded the motion.

Voting Aye: Woodridge, Westmont, Brookfield, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Lemont, Western Springs, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

**Member Entity Projects and Events:**

The Board discussed that evening's opening of Ray's Bay Multi-Sensory Room. Matt Corso noted that Ray Jasica, after whom the room was named, was expected to be in attendance, and the name of the room has been kept a surprise. Staff will arrange a tour for Ray's family when conditions permit. Aleks noted that the opening event would be recorded for sharing online.

Bob Fleck stated that he would continue to advocate for SEASPAR's use of the Natatorium in Westmont. Matt Corso thanked the Westmont Park District for its support in finding SEASPAR program space for its residents.

**Adjournment:**

Bob Fleck moved to adjourn the regularly scheduled Board Meeting of November 17, 2020, at 3:40 p.m. Aleks Briedis seconded the motion.

Voting Aye: Westmont, Western Springs, Brookfield, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Lemont, Woodridge, Lisle

Voting Nay: None

Absent, Not Voting: Indian Head Park

Motion Carried Unanimously

Respectfully submitted,

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Dean Bissias, Secretary  
South East Association for  
Special Parks And Recreation

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Morgan Mason, Recording Secretary