

## 2021 Volunteer Timesheet

**All timesheets are due to SEASPAR by midnight Saturday. Indicate current pay period below:**

- |                                   |                                   |                                   |                                    |                                    |                                    |                                    |                                    |                                    |
|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> #1-12/26 | <input type="checkbox"/> #3-1/9   | <input type="checkbox"/> #5-1/23  | <input type="checkbox"/> #7-2/6    | <input type="checkbox"/> #9-2/20   | <input type="checkbox"/> #11-3/6   | <input type="checkbox"/> #13-3/20  | <input type="checkbox"/> #15-4/3   | <input type="checkbox"/> #17-4/17  |
| <input type="checkbox"/> #19-5/1  | <input type="checkbox"/> #21-5/15 | <input type="checkbox"/> #23-5/29 | <input type="checkbox"/> #25-6/12  | <input type="checkbox"/> #27-6/26  | <input type="checkbox"/> #29-7/10  | <input type="checkbox"/> #31-7/24  | <input type="checkbox"/> #33-8/7   | <input type="checkbox"/> #35-8/21  |
| <input type="checkbox"/> #37-9/4  | <input type="checkbox"/> #39-9/18 | <input type="checkbox"/> #41-10/2 | <input type="checkbox"/> #43-10/16 | <input type="checkbox"/> #45-10/30 | <input type="checkbox"/> #47-11/13 | <input type="checkbox"/> #49-11/27 | <input type="checkbox"/> #51-12/11 | <input type="checkbox"/> #53-12/25 |

Partial hours are totaled as follows: $\frac{1}{4}$ hour = .25 $\frac{1}{2}$ hour = .50 $\frac{3}{4}$ hour = .75							Office Use Only	
							Date Rec'd	
Volunteer Name	Program Name	Day	Date	Start Time	End Time	Total Hours	Manager Approval	Payroll Dept.
<b>Supervisor Name:</b>							<b>Date:</b>	