

**SOUTH EAST ASSOCIATION FOR  
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held  
June 15, 2021, Virtually via Zoom Meeting

**Call to Order:** Dan Garvy called the meeting to order at 3:01 p.m. Dan noted that the Board of Directors meeting was being held via video conference without a physically present quorum of the SEASPAR Board because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the agency. Alternative arrangements for public access to the meeting were made available. During Roll Call, each Board Member confirmed that he or she could participate in the meeting virtually.

**Roll Call:**

Present:	Clarendon Hills Park District	Valerie Louthan
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Park District of La Grange	Jenny Bechtold
	Community Park District of La Grange Park	Jessica Cannaday
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District*	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director*	Matt Corso
	Superintendent*	Dawn Krawiec
	Superintendent*	Karen Lesniak
	Marketing Coordinator	William Cazares
	Recording Secretary*	Morgan Mason
Absent:	Village of Brookfield	Stevie Ferrari
	Lemont Park District	Louise Egofske
	Village of Indian Head Park	Rita Farrell Mayer

**Public Comment and Correspondence:**

None.

**Approval of Consent Agenda:**

Aleks Briedis moved to approve the Minutes from the May 18, 2021, Board Meeting; Payment of Bills in the amount of \$40,867.24; the Bank Reconciliation ending May 31, 2021; the Income Statement from May 2021; and Current Investments for May 2021 as presented. Mike Adams seconded the motion.

**Voting Aye:** Western Springs, Woodridge, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Lisle

Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont, Westmont  
Motion Carried Unanimously

**Recreation Report:**

Dawn Krawiec added to her report that SEASPAR has updated its mask wearing/social distancing guidelines for participation based on the Restore Illinois Phase 5 guidelines. The primary change is that unvaccinated participants can now remove their masks at outdoor programs when they can maintain a physical distance of six feet from others.

**Administrative Services Report:**

Karen Lesniak noted from her report that a focus over the last month has been on performing the PDRMA-required trainings for staff, including day camp and EAGLES site directors. The trainings provide opportunities for discussion and problem solving.

Karen noted that vehicle use has resumed with the EAGLES program with strategic placement of participants within the vehicle. Under SEASPAR's new guidelines, all individuals are required to wear masks in vehicles, with unvaccinated individuals required to sit separately from others.

\*Bob Fleck entered the meeting at 3:06 p.m.

**Marketing Report:**

William Cazares noted that staff is excited to be on the upswing with programming, and marketing will keep up with the changes.

William thanked all who attended the Believe & Achieve Recognition Ceremony. The premiere over Zoom was the most well-attended virtual offering to date.

**Executive Director's Report:**

Matt Corso added to his report that he gave Ray Jasica and his family a tour of Ray's Bay Multi-Sensory Room. Ray loved the room and expressed his ongoing support for SEASPAR's services.

Matt added that he is now the President of the National Association for Down Syndrome. He recently attended a resolution ceremony for its 60<sup>th</sup> anniversary in Park Ridge, where he spoke with state and local legislators about special recreation associations.

Matt added that SEASPAR hosted its first Drive-In Bingo event on Sunday, June 13 for approximately 90 participants and family members. Matt thanked the Westmont Park District for providing exclusive use of a Ty Warner Park parking lot on a beautiful weekend day. The event ran smoothly and provided an opportunity to reconnect with participants, some of whom have not been to an in-person program since March 2020.

Matt added that over the last month, SEASPAR has received money from two relatively hands-off fundraisers. A White Fence Farm dine-and-donate fundraiser organized by the Knights of Columbus raised \$572 for SEASPAR, and Giving DuPage Days raised an additional \$454.

Matt noted from his report that the July Board meeting may be held in-person. Aleks Briedis noted that the governor’s Executive Order for remote meetings expires at the end of June. Matt stated that if anyone has concerns about meeting in-person, they should contact him. Bill McAdam advised Matt to check with the Downers Grove Park District regarding use of their Board conference room, which will soon have audio visual amenities as well.

Matt noted that the September Board meeting has historically been moved if it conflicts with the NRPA conference, which it does in 2021. Discussion ensued, and the consensus was to move the Board meeting from September 21 to September 14. This change will be presented for approval at the July Board meeting.

**Unfinished Business:**

None.

**New Business:**

***Chain of Command***

Matt Corso presented the Chain of Command that was formally produced as part of the IPRA/IAPD Distinguished Accreditation. It is presented to the Board for review, not action. Matt will add this information to the orientation for new Board members. It will be reviewed with the Board annually.

***Election of Officers: President***

Dan Garvy reported that Bill McAdam has offered to take over the presidency, and Dan would be happy to fill any other role if needed. Mike Adams moved to elect Bill McAdam as President of the Board. Bob Fleck seconded the motion.

Voting Aye: Woodridge, Westmont, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Western Springs, Lisle  
Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont  
Motion Carried Unanimously

Dan Garvy agreed to continue to run the meeting as Bill McAdam may need to leave early.

***Election of Officers: Vice President***

Bill McAdam moved to elect Mike Adams as Vice President of the Board. Bob Fleck seconded the motion.

Voting Aye: Downers Grove, Westmont, Clarendon Hills, Darien, La Grange, La Grange Park, Western Springs, Woodridge, Lisle  
Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont  
Motion Carried Unanimously

***Election of Officers: Secretary***

Jessica Cannaday moved to elect Dan Garvy as Secretary of the Board. Aleks Briedis seconded the motion.

Voting Aye: La Grange Park, Western Springs, Clarendon Hills, Darien, Downers Grove, La Grange, Westmont, Woodridge, Lisle  
Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont  
Motion Carried Unanimously

***Appointment of Treasurer***

President Bill McAdam appointed Stephanie Gurgone as Treasurer of the Board. Mike Adams moved to accept the appointment of Stephanie Gurgone as Treasurer. Dan Garvy seconded the motion.

Voting Aye: Woodridge, Lisle, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Western Springs, Westmont  
Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont  
Motion Carried Unanimously

\*Matt Corso, Dawn Krawiec, Karen Lesniak, and Morgan Mason left the meeting at 3:35 p.m.

**Member Entity Projects and Events:**

None

**Adjourn to Executive Session:**

At 3:36 p.m., Jessica Cannaday moved to adjourn the regularly scheduled meeting of June 15, 2021, to Executive Session under Section 2(c)(1) of the Open Meetings Act for the discussion of the employment, compensation, and performance of the Executive Director. Bob Fleck seconded the motion.

Voting Aye: La Grange Park, Westmont, Clarendon Hills, Downers Grove, Darien, La Grange, Western Springs, Woodridge, Lisle  
Voting Nay: None  
Absent, Not Voting: Brookfield, Indian Head Park, Lemont  
Motion Carried Unanimously

**Reconvene in Public Session:**

The regularly scheduled SEASPAR Board Meeting of June 15, 2021, reconvened in public session at 3:49 p.m.

Mike Adams moved to increase Executive Director Matt Corso's salary by 3%. Aleks Briedis seconded the motion.

Voting Aye: Woodridge, La Grange, Clarendon Hills, Downers Grove, Darien, La Grange Park, Western Springs, Westmont, Lisle

Voting Nay: None

Absent, Not Voting: Brookfield, Indian Head Park, Lemont

Motion Carried Unanimously

**Adjournment:**

Mike Adams moved to adjourn the regularly scheduled Board Meeting of June 15, 2021, at 3:51 p.m. Bob Fleck seconded the motion.

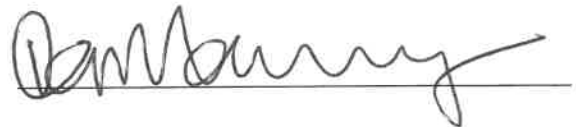
Voting Aye: Woodridge, Westmont, Clarendon Hills, Darien, Downers Grove, La Grange, La Grange Park, Western Springs, Lisle

Voting Nay: None

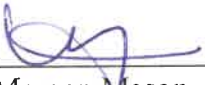
Absent, Not Voting: Brookfield, Indian Head Park, Lemont

Motion Carried Unanimously

Respectfully submitted,



Dan Garvy, Secretary  
South East Association for  
Special Parks And Recreation



Morgan Mason, Recording Secretary