

**SOUTH EAST ASSOCIATION FOR
SPECIAL PARKS AND RECREATION**

Minutes of the Regularly Scheduled Board Meeting Held
July 20, 2021, Virtually via Zoom Meeting

Call to Order: Bill McAdam called the meeting to order at 3:00 p.m. Bill noted that the Board of Directors meeting was being held via video conference without a physically present quorum of the SEASPAR Board because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the agency. Alternative arrangements for public access to the meeting were made available. During Roll Call, each Board Member confirmed that he or she could participate in the meeting virtually.

Roll Call:

Present:	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Park District of La Grange	Jenny Bechtold
	Community Park District of La Grange Park	Ashley Jusk
	Lemont Park District*	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District*	Bob Fleck
	Woodridge Park District	Mike Adams
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Marketing Coordinator	William Cazares
	Inclusion Manager	Aaron Hirthe
	Support Staff Manager	Shannon Tovey
	Intern	Christina Healy
	Recording Secretary	Morgan Mason
Absent:	Village of Brookfield	Stevie Ferrari
	Clarendon Hills Park District	Valerie Louthan
	Village of Indian Head Park	Rita Farrell Mayer

Public Comment and Correspondence:

Introduction of Intern Christina Healy

Shannon Tovey introduced SEASPAR's summer intern, Christina Healy. Christina is with the agency from May through August. Christina provided an introduction and expressed her appreciation of SEASPAR. She plans to continue as a part-time staff member after her internship ends. The Board welcomed Christine.

*Louise Egofske entered the meeting at 3:02 p.m.

Recognition of Inclusion Manager Aaron Hirthe for 10 Years of Service

Matt Corso formally thanked and congratulated Aaron Hirthe on his tenth anniversary with SEASPAR. The Board expressed their appreciation.

Recognition of Past President Dan Garvy for 12 Years of Service as President

Matt Corso expressed staff's gratitude and appreciation of Dan Garvy for his 12 years of service as the SEASPAR Board President and 15 years of service on the Board overall. Dan received a plaque recognizing his service as president. Dan stated that it was an honor to serve as President and he is grateful for the opportunity to still be involved with the Board. The Board expressed their appreciation.

Approval of Consent Agenda:

Aleks Briedis moved to approve the Minutes from the June 15, 2021, Board Meeting; the Minutes from the June 15, 2021, Executive Board Meeting; Payment of Bills in the amount of \$68,768.00; the Bank Reconciliation ending June 30, 2021; the Income Statement from June 2021; and Current Investments for June 2021 as presented. Mike Adams seconded the motion.

Voting Aye: Western Springs, Woodridge, Darien, La Grange, La Grange Park,
Lemont, Lisle, Downers Grove

Voting Nay: None

Absent, Not Voting: Brookfield, Clarendon Hills, Indian Head Park, Westmont

Motion Carried Unanimously

Recreation Report:

Dawn Krawiec noted from her report that SEASPAR's programming has changed as COVID-19 mitigation guidelines have been revised, including the return of the EAGLES Adult Day Program to full days. The fall season is being planned with the return of fan favorites. Bill McAdam inquired about current EAGLES registration compared to pre-COVID-19 numbers. Dawn noted that several families have been hesitant to return, but several new participants have been added in recent months so the numbers are stable.

Administrative Services Report:

Karen Lesniak added to her report that the Get Smashed Burgers dine-and-donate fundraiser has been tentatively scheduled for August 22-26.

Karen noted from her report that staff are working with Midwest Ballooning on a potential tethered hot air balloon ride event outside of the Eyes to the Skies Festival, which has been cancelled the last two years. Matt Corso added that the logistics of having the balloon rides at the festival are challenging.

Marketing Report:

William Cazares noted from his report that he is working on the fall program guide as staff work to adapt programs to the Phase 5 guidelines.

William added to his report that SEASPAR will be running a DoubleGood popcorn fundraiser in August.

Executive Director's Report:

Matt Corso welcomed Ashley Jusk from Community Park District of La Grange Park.

Matt added to his report that staff have begun the budget process, which will coincide with departmental goal setting. The budget and goals will be presented at the September Board meeting. This year, budget preparation is occurring at the same time as audit preparation, which is a challenge for staff.

Matt added that the annual Holiday Spectacular will return live and in-person at the Lemont High School Performing Arts Center, which is more spacious and accessible than the previous theater used.

Matt noted from his report that there is no Board meeting in August, and he will be out of town the week of August 2.

Unfinished Business:

None.

New Business:

Date for September Board Meeting

Matt Corso reported that the September Board meeting scheduled for September 21, 2021, has been cancelled, and a special meeting will be held in its place on September 14, 2021.

Program Statistics for Fiscal Year 2020-2021

Matt Corso noted that the program statistics for fiscal year 2020-2021 are impossible to compare to prior years, but a positive sign is that service hours have increased every season since the initial COVID-19 shutdown of programs. A contributing factor to the lower service hours, in addition to program cancellations, is that programs offered during the COVID-19 mitigations have been significantly shorter than normal programs, especially those that include transportation. The time of the EAGLES Adult Day Program was shortened, which made a significant impact. In short, it was not a typical year.

Matt noted that a comparison was provided in his report of member entities' service hours and population. The two generally correlate; communities with larger populations accrue more service hours.

Matt noted that staff have seen a trend of some participants moving into group homes out of SEASPAR's residency requirement.

Member Entity Projects and Events:

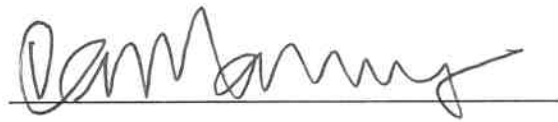
Matt Corso reported that SEASPAR is the beneficiary of drink tips at the Downers Grove Park District's Concert Series on August 3.

Adjournment:

Dan Garvy moved to adjourn the regularly scheduled Board Meeting of July 20, 2021, at 3:31 p.m. Bob Fleck seconded the motion.

Voting Aye: Darien, La Grange, La Grange Park, Lemont, Lisle, Westmont, Western Springs, Woodridge, Downers Grove
Voting Nay: None
Absent, Not Voting: Brookfield, Clarendon Hills, Indian Head Park
Motion Carried Unanimously

Respectfully submitted,



Dan Garvy, Secretary
South East Association for
Special Parks And Recreation



Morgan Mason, Recording Secretary