SEASPAR

Volunteer Timesheet 2022

All timesheets are due to SEASPAR by midnight Saturday. Indicate current pay period below:

☐#1–1/8	☐#3–1/22	☐#5–2/5	☐#7–2/19	☐#9–3/5	☐#11–3/19	☐#13–4/2	☐#15–4/16	☐#17–4/30
☐#19–5/14	☐#21–5/28	☐#23–6/11	☐#25–6/25	☐#27–7/9	☐#29–7/23	☐#31–8/6	☐#33–8/20	☐#35–9/3
☐#37–9/17	☐#39–10/1	☐#41–10/15	☐#43–10/29	☐#45–11/12	☐#47–11/26	☐#49–12/10	☐#51–12/24	

Partial hours are totaled as follows: ¼ hour = .25 ½ hour = .50 ¾ hour = .75

Volunteer Name	Program Name	Day	Date	Start Time	End Time	Total Hours	Office Use Only Date Rec'd Manager Approval	Payroll Dept.

Supervisor Name: **Date:**

Timesheet may be faxed to SEASPAR at 630.960.7601, or emailed to programtime@seaspar.org

5/4/2022