

## SOUTH EAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION

Minutes of the Regular Board Meeting Held  
September 19, 2023, at the SEASPAR Office  
4500 Belmont Road, Downers Grove, IL 60515

**Call to Order:** Bill McAdam called the meeting to order at 3:00 p.m.

**Roll Call:**

Present:	Village of Brookfield*	Luke Gundersen
	Clarendon Hills Park District	Valerie Louthan
	Darien Park District*	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Amy Eckert
	Park District of La Grange	Jenny Bechtold
	Community Park District of La Grange Park*	Megan Beyer
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District	Bob Fleck
	Woodridge Park District	Jenny Knitter
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Marketing Coordinator	Laura Pulido
	Recording Secretary	Morgan Mason

Absent: None

Visitors: None

**Public Comment and Correspondence:**

None.

\*Luke Gundersen entered the meeting at 3:01 p.m.

**Approval of Consent Agenda:**

Bob Fleck moved to approve the Minutes from the July 18, 2023, Board Meeting; Payment of Bills in the amount of \$168,392.43; the Bank Reconciliation ending August 31, 2023; the Income Statement from August 2023; and Current Investments for August 2023 as presented. Dan Garvy seconded the motion.

Voting Aye: Westmont, Lisle, Brookfield, Clarendon Hills, Darien, Indian Head Park, La Grange, Lemont, Western Springs, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: La Grange Park

Motion Carried Unanimously

\*Megan Beyer entered the meeting at 3:03 p.m.

**Recreation Report:**

Dawn Krawiec added to her report that SEASPAR athletes have been active in recent State and Regional Special Olympics competitions. In addition, participant Wayne Neumann of Westmont is taking part in a Special Olympics sanctioned national golf competition in October as one of three Illinois athletes selected to participate.

**Administrative Services Report:**

Karen Lesniak noted from her report that Downers Grove Police Department Officer Bill Budds provided an active intruder training for the main office in September and identified weaknesses for the facility. Staff are investigating how to best address those weaknesses.

**Marketing Report:**

Laura Pulido noted from her report that summer was busy with outreach events and she looks forward to those planned for the fall.

**Executive Director's Report:**

Matt Corso added to his report that the Strike & Share bowling fundraiser was held on September 17 with more than 50 bowlers at Suburbanite Bowl. It was a successful event and final fundraising data is pending.

Matt added to his report that staff met with representatives from a Lithuanian school for individuals with disabilities to show them the services SEASPAR offers, including the adult day program and a sensory room. The meeting was in conjunction with the Director of Special Events for Westmont.

Matt added to his report that September 22 is the 15<sup>th</sup> anniversary of the EAGLES Adult Day Program.

**Unfinished Business:**

None.

**New Business:**

***FY2023 Budget and Levy Discussion***

Matt Corso discussed the budget and levy request, which is presented for review and will be approved at the October Board meeting. Matt noted that an increase in the member contribution levy percentage rate is being proposed, as the current percentage has been flat for eight years and is the lowest of all SRAs researched. Matt noted that for the current year, SEASPAR is experiencing higher revenue and lower expenses than projected, which will result in less of a deficit than predicted. Matt noted that for 2024, revenue will increase with member contributions and registration revenue. Staff costs will continue to be the highest cost for SEASPAR, which will also be impacted by the PLAWA legislation and potential FSLA changes to the minimum exempt employee pay. A new full-time employee is being requested for 2024 to provide support to SEASPAR's inclusion services, which benefits all members. The primary capital expense for 2024 is vehicles.

The Board requested that Matt Corso project the budget out a few years with different rates to ensure that the levy amount increase requested now will be sustainable.

\*Stephanie Gurgone left the meeting at 4:00 p.m.

**Member Entity Projects and Events:**

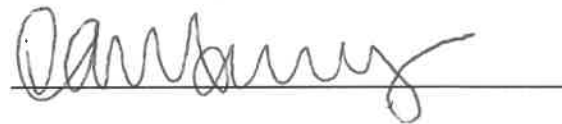
Valerie Louthan announced that she is leaving the Clarendon Hills Park District and expressed her enjoyment of being part of the SEASPAR Board.

Louise Egofske discussed the ADA Transition Plan meeting that the Lemont Park District held in conjunction with SEASPAR and encouraged other members to have similar public meetings.

**Adjournment to Executive Session Without Returning to Public Session:**

At 4:10 p.m., Bob Fleck moved to adjourn the regularly scheduled meeting of September 19, 2023, to Executive Session under Section 2(c)(1) of the Open Meetings Act for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against the public body or against legal counsel for the public body to determine its validity, without returning to public session. Louise Egofske seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dan Garvy", is written over a horizontal line.

Dan Garvy, Secretary  
South East Association for  
Special Parks And Recreation

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Morgan Mason, Recording Secretary