

SOUTH EAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION

Minutes of the Regular Board Meeting Held
April 23, 2024, at the SEASPAR Office
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Bill McAdam called the meeting to order at 3:00 p.m.

Roll Call:

Present:	Village of Brookfield	Luke Gundersen
	Clarendon Hills Park District	Kathy Forzley
	Darien Park District	Matt Henderson
	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park*	Amy Eckert
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District	Bob Fleck
	Woodridge Park District	Jenny Knitter
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Marketing Coordinator	Laura Pulido
	Recording Secretary	Morgan Mason
Absent:	Park District of La Grange	Jenny Bechtold
	Community Park District of La Grange Park	Jessica Cannaday
Visitors:	Adult Day Program Manager	Cathy Morava
	Recreation Coordinator	Lauren McVey
	Registration Specialist	Michelle Korman

Public Comment and Correspondence:

Introduction of Michelle Korman, Registration Specialist

Morgan Mason introduced Michelle Korman, who became SEASPAR's new Registration Specialist in April. Michelle provided her background. The Board welcomed her.

*Amy Eckert entered the meeting at 3:01 p.m.

Presentation by EAGLES Manager/Coordinator

Dawn Krawiec introduced SEASPAR's EAGLES Team: Adult Day Program Manager Cathy Morava and Recreation Coordinator Lauren McVey. Cathy Morava provided an overview of the EAGLES Adult Day Program, noting its commitment to lifestyle, education, and service. She provided the number of participants at each of the five EAGLES sites, noting that all are full except Lemont. The numbers for Lemont have increased, and a summer program will be offered for participants who are still in school but would like to attend Lemont EAGLES over their break. Cathy noted the importance of the 1:6 participant to staff ratio and eligibility requirements. She

provided an overview of the amenities at each site and thanked the member entities for sharing their space. Cathy also introduced the core EAGLES team of staff and highlighted new participants, stressing the importance of the program to families.

Lauren highlighted a main focus of the EAGLES program on staying active, which is being supported by an IDHS grant in 2024. Grant funds have been used to fund Hello Fresh subscriptions, fitness and kitchen equipment, and dance and fitness classes in addition to the exercise classes, yoga sessions, bowling, and annual 5K that the EAGLES have already been enjoying. Lauren also reported on partnerships that the program enjoys with other adult day programs, local nonprofits and businesses, government agencies, and member entities. She highlighted the EAGLES' experience of the solar eclipse with glasses provided by Senator Laura Ellman. Lauren also mentioned that the groups enjoy a "Grub Club" which involves visiting the main SEASPAR office to have lunch with staff. She extended the offer for sites to visit member entities as well.

The Board thanked Cathy and Lauren for their work.

Approval of Consent Agenda:

Dan Garvy moved to approve the Minutes from the March 19, 2024, Board Meeting; Payment of Bills in the amount of \$79,119.85; the Bank Reconciliation ending March 30, 2024; the Income Statement from March 2024; and Current Investments for March 2024 as presented. Aleks Briedis seconded the motion.

Voting Aye: Lisle, Western Springs, Brookfield, Clarendon Hills, Darien, Indian Head Park, Lemont, Westmont, Woodridge, Downers Grove
Voting Nay: None
Absent, Not Voting: La Grange, La Grange Park
Motion Carried Unanimously

Recreation Report:

Dawn Krawiec noted from her report that summer planning is in full swing, with day camp registration closing the day prior. Finding high-quality staff for summer is a top priority.

Administrative Services Report:

Karen Lesniak echoed Dawn Krawiec's focus on summer planning, noting the safety trainings and guidelines she is working on for the season.

Marketing Report:

Laura Pulido added to her report that the 2024 program guide design of the puzzle was inspired by the SEASPAR team, which consists of different people coming together to make something special.

Executive Director's Report:

Matt Corso welcomed Board alternate Matt Henderson, Director of Parks and Facilities for the Darien Park District.

Matt added to his report that SEASPAR is hosting a bowling tournament for its Special Olympics bowlers and athletes from other agencies on May 11.

Matt added to his report that yard signs promoting SEASPAR's hiring efforts have been produced, and invited Board members to take some for their facilities. The signs have been produced for the last few years and have proven to be effective.

Matt added to his report that SEASPAR's Annual Report is going to print and will be provided at the next Board meeting.

Bill McAdam reported that the May Board meeting would include an executive session for Matt Corso's annual review.

Matt added to his report that he will be working on a resolution recognizing Mike Adams for his years of service to the SEASPAR Board. Jenny Knitter noted that if the Board passes the resolution in May, it can be presented at the Woodridge Park Board's meeting on June 18.

Unfinished Business:

None.

New Business:

Review of Prior Executive Session Minutes and Recordings

Matt Corso noted that two executive session meeting recordings were due to be destroyed. Bob Fleck moved to authorize the destruction of the executive session meeting recordings dated May 17, 2022, and July 19, 2022. Dan Garvy seconded the motion.

Voting Aye: Westmont, Lisle, Brookfield, Clarendon Hills, Darien, Indian Head Park,
Lemont, Western Springs, Woodridge, Downers Grove
Voting Nay: None
Absent, Not Voting: La Grange, La Grange Park
Motion Carried Unanimously

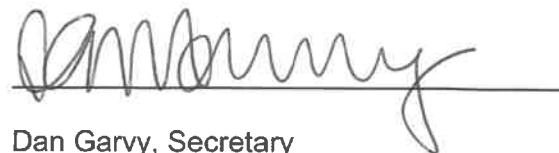
Member Entity Projects and Events:

Board members provided updates on facilities and events. Bob Fleck noted that the Westmont Park District is dedicating a new building on May 8, which will provide a program area and rental facility at its main park. Louise Egofske congratulated the Clarendon Hills Park District on its successful referendum.

Adjournment:

Bob Fleck moved to adjourn the regularly scheduled Board Meeting of April 23, 2024, at 3:29 p.m. Louise Egofske seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dan Garvy, Secretary
South East Association for
Special Parks And Recreation



Morgan Mason, Recording Secretary