

## SOUTH EAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION

Minutes of the Regular Board Meeting Held  
July 16, 2024, at the SEASPAR Office  
4500 Belmont Road, Downers Grove, IL 60515

**Call to Order:** Bill McAdam called the meeting to order at 3:02 p.m.

**Roll Call:**

Present:	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Village of Indian Head Park	Amy Eckert
	Park District of La Grange	Jenny Bechtold
	Community Park District of La Grange Park*	Jessica Cannaday
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District	Bob Fleck
	Woodridge Park District	Jenny Knitter
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Recording Secretary	Morgan Mason
Absent:	Village of Brookfield	Luke Gundersen
	Clarendon Hills Park District	Kathy Forzley
Visitors:	Village of Willowbrook	Dustin Kleefisch
	Recreation Coordinator	Stephanie Stocks

**Public Comment and Correspondence:**

***Presentation by Recreation Coordinator Stephanie Stocks, CTRS***

Dawn Krawiec introduced SEASPAR's Recreation Coordinator for Youth Programming, Stephanie Stocks, CTRS, who joined the team in October 2023.

Stephanie Stocks presented highlights and data from her program area of Youth Programming. She discussed youth weekly programs and special events for ages 3-15, as well as teen & young adult programs and events for ages 13-22, which is a new area of programming for SEASPAR and has been successful. Stephanie noted that she also oversees programs for everyone including sensory programs, karate, and ice skating.

Stephanie provided information about the 2024 summer day camp season, noting that this year's offerings included seven camps at six sites spread across SEASPAR's service area. A new addition for this year was the Preschool Camp for ages 3-6. In 2024, 95 campers enrolled, compared to 72 in 2023. Stephanie presented a breakdown of enrollment by member entity and noted the growth in service hours since 2021, with hours totaling 10,736 for summer day camp alone in 2024. Stephanie shared newsletters and photos from the camps.

The Board thanked Stephanie for her work.

\*Jessica Cannaday entered the meeting at 3:05 p.m.

**Approval of Consent Agenda:**

Bob Fleck moved to approve the Minutes from the June 18, 2024, Board Meeting; Payment of Bills in the amount of \$116,209.04; the Bank Reconciliation ending June 30, 2024; the Income Statement from June 2024; and Current Investments for June 2024 as presented. Dan Garvy seconded the motion.

Voting Aye: Westmont, Lisle, Darien, Indian Head Park, La Grange, La Grange Park, Lemont, Western Springs, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: Brookfield, Clarendon Hills

Motion Carried Unanimously

**Recreation Report:**

Dawn added to her report that the summer season is going really well with lots of growth.

**Administrative Services Report:**

Karen Lesniak had nothing to add to her report.

**Marketing Report:**

In Laura Pulido's absence, Morgan Mason added to her report that the fall program guides had arrived and would be delivered to member entities that week.

**Executive Director's Report:**

Matt Corso welcomed Dustin Kleefisch of the Village of Willowbrook, who will be joining the Board in September. Matt also noted that Katie Gock would be replacing Kathy Forzley as the Board representative for Clarendon Hills Park District. The Board expressed their appreciation to Kathy for her service. Matt noted that both new members would receive orientations.

Matt noted from his report that the participation data for the winter/spring 2024 season indicated a 7.7% growth in service hours compared to the previous year. Staff expects growth in the summer season as well.

Matt added to his report that although it was not clarified in the discussion of a standard inclusion rate, members would be billed 1.5 times the standard inclusion rate for overtime hours incurred. He noted that establishing the rate for 2025 would be part of the budget discussion at the September meeting.

Matt added to his report that the Cook County EAVs were available online. The EAVs experienced a large increase, with SEASPAR's Cook County EAVs increasing 31% overall. DuPage County's EAVs were also available, and those increased 4% overall. All EAVs combined resulted in an 11.76% increase overall, which is the largest in recent memory. He noted that having the actual EAVs is valuable for budget preparation but Cook County's are not always accessible in time.

Matt congratulated Jessica Cannaday and Katie Gock for representing their agencies in the NBC News report on IPRA's Unplug Illinois Day. Matt noted that he would share a link to the video with Board members.

Matt noted that Stephanie's presentation would be the last of the staff presentations for the year. Budget discussions would be the focus of the September and October meetings. He reminded the Board that there is no meeting in August.

**Unfinished Business:**

None.

**New Business:**

None.

**Member Entity Projects and Events:**

Board members discussed recent and upcoming events. Amy Eckert shared that Indian Head Park would be partnering with SEASPAR for a Movie in the Park event that coming weekend, and they were also looking forward to National Night Out on August 6. Matt Corso noted that the new inclusive playground at Constitution Park would be opening with a ribbon cutting on August 7, which SEASPAR would share with its families.

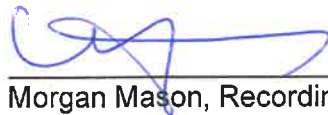
**Adjournment**

Bob Fleck moved to adjourn the regularly scheduled Board Meeting of July 16, 2024, at 3:23 p.m. Aleks Briedis seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,



Dan Garvy, Secretary  
South East Association for  
Special Parks And Recreation



Morgan Mason, Recording Secretary