

**SOUTH EAST ASSOCIATION FOR  
SPECIAL PARKS AND RECREATION**

Minutes of the Regular Board Meeting Held  
October 15, 2024, at the SEASPAR Office  
4500 Belmont Road, Downers Grove, IL 60515

**Call to Order:** Bill McAdam called the meeting to order at 3:02 p.m.

**Roll Call:**

Present:	Village of Brookfield	Luke Gundersen
	Clarendon Hills Park District*	Katie Gock
	Darien Park District	Stephanie Gurgone
	Downers Grove Park District	Bill McAdam
	Community Park District of La Grange Park	Jessica Cannaday
	Lemont Park District	Louise Egofske
	Lisle Park District	Dan Garvy
	Village of Western Springs	Aleks Briedis
	Westmont Park District*	Bob Fleck
	Village of Willowbrook	Dustin Kleefisch
	Woodridge Park District	Jenny Knitter
	Executive Director	Matt Corso
	Superintendent	Dawn Krawiec
	Superintendent	Karen Lesniak
	Marketing Coordinator	Laura Pulido
	Recording Secretary	Morgan Mason
Absent:	Village of Indian Head Park	Amy Eckert
	Park District of La Grange	Jenny Bechtold
Visitors:	None	

**Public Comment and Correspondence:**

None.

**Approval of Consent Agenda:**

Dan Garvy moved to approve the Minutes from the September 17, 2024, Board Meeting; Payment of Bills in the amount of \$66,977.83; the Bank Reconciliation ending September 30, 2024; the Income Statement from September 2024; and Current Investments for September 2024 as presented. Aleks Briedis seconded the motion.

Voting Aye: Lisle, Western Springs, Brookfield, Darien, La Grange Park, Lemont, Willowbrook, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: Clarendon Hills, Indian Head Park, La Grange, Westmont

Motion Carried Unanimously

**Recreation Report:**

Dawn added to her report that the annual EAGLES 5K would be held on October 17 at McCollum Park at 10:00 a.m., and Board members were invited to stop by. She thanked Trader Joe's of Downers Grove for their donation of snacks and a parfait bar for the event.

\*Katie Gock entered the meeting at 3:05 p.m.

**Administrative Services Report:**

Karen Lesniak noted from her report that she has been delivering trainings with different levels of staff in accordance with the Risk Management Review. She also noted her excitement about open enrollment for insurance.

\*Bob Fleck entered the meeting at 3:08 p.m.

**Marketing Report:**

Laura Pulido added to her report that staff are having fun at the fall outreach events and enjoy hearing from members of the public that they know about and support SEASPAR.

**Executive Director's Report:**

Matt Corso noted from his report that congratulations are in order for Karen Lesniak and her award from Oak Trace. The Board expressed their congratulations.

Matt added to his report that he met with a representative from Helping Hand, a disability service provider based in Countryside that shares SEASPAR's service area. Highlights from the meeting included Helping Hand offering their program space and also connecting with Community Memorial Foundation for potential grant funds.

Matt added to his report that the Culver's fundraising event for the SEASPAR Kiwanis Aktion Club was a success, raising \$450 plus cash donations for the club.

**Unfinished Business:**

***Approval of FY2025 Budget and Levy Request***

Aleks Briedis moved to approve the FY2025 levy request rate of .0165% of 2023 EAVs. Bob Fleck seconded the motion.

Voting Aye: Western Springs, Westmont, Brookfield, Clarendon Hills, Darien, La Grange Park, Lemont, Lisle, Willowbrook, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: Indian Head Park, La Grange

Motion Carried Unanimously

Dustin Kleefisch moved to approve the FY2025 operating and capital projects budgets. Bob Fleck seconded the motion.

Voting Aye: Willowbrook, Westmont, Brookfield, Clarendon Hills, Darien, La Grange Park, Lemont, Lisle, Western Springs, Woodridge, Downers Grove

Voting Nay: None

Absent, Not Voting: Indian Head Park, La Grange

Motion Carried Unanimously

**New Business:**

***FY2025 Written Budget Presentation***

Matt Corso provided an overview of the draft budget presentation, which could be finalized following approval of the budget. He noted that this document is posted to the SEASPAR website for public consumption and has been for the last several years. Matt noted that he is providing it to the Board not for approval but for informational purposes and to provide data that can be presented to member entity boards. Matt agreed to forward the final document and offered to provide more specific information to any member that requested it.

Discussion ensued about the long duration of the flat budget that resulted in some rate reductions when EAVs increased. FY2024 was the first increase in the levy rate in over a decade.

***Approval of 2025 Inclusion Billing Rate***

Louise Egofski moved to approve the FY2025 inclusion billing rate of \$16.60/hour. Jenny Knitter seconded the motion.

Voting Aye: Lemont, Woodridge, Brookfield, Clarendon Hills, Darien, La Grange Park,  
Lisle, Western Springs, Westmont, Willowbrook, Downers Grove  
Voting Nay: None  
Absent, Not Voting: Indian Head Park, La Grange  
Motion Carried Unanimously

***Review of Prior Executive Session Minutes and Recordings***

Bob Fleck moved to approve staff's recommendation to publicly release the executive session minutes from a meeting held on May 21, 2024, and to authorize the destruction of the executive session recordings dated March 21, 2023 and April 11, 2023. Dustin Kleefisch seconded the motion.

Voting Aye: Westmont, Willowbrook, Brookfield, Clarendon Hills, Darien, La Grange  
Park, Lemont, Lisle, Western Springs, Woodridge, Downers Grove  
Voting Nay: None  
Absent, Not Voting: Indian Head Park, La Grange  
Motion Carried Unanimously

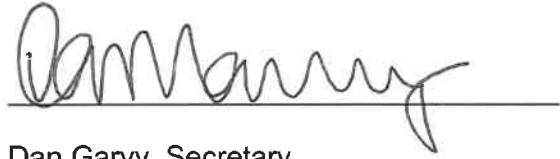
**Member Entity Projects and Events:**

Board members discussed current projects and planned improvements. The Community Park District of La Grange Park is working on a \$12.8 million recreation center project and will consider SEASPAR's needs in its development. The Lisle Park District is initiating the process of a feasibility study for indoor program space and will invite a SEASPAR representative for stakeholder meetings.

**Adjournment**

Dan Garvy moved to adjourn the regularly scheduled Board Meeting of October 15, 2024, at 3:26 p.m. Bob Fleck seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Garvy", written over a horizontal line.

Dan Garvy, Secretary  
South East Association for  
Special Parks And Recreation

A handwritten signature in blue ink, appearing to read "Morgan Mason", written over a horizontal line.

Morgan Mason, Recording Secretary