

SOUTH EAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION

Minutes of the Regular Board Meeting Held
July 15, 2025, at the SEASPAR Office
4500 Belmont Road, Downers Grove, IL 60515

Call to Order: Bill McAdam called the meeting to order at 3:00 p.m.

Roll Call:

Present:

Village of Brookfield	Luke Gundersen
Clarendon Hills Park District	Katie Gock
Darien Park District	Stephanie Gurgone
Downers Grove Park District	Bill McAdam
Village of Indian Head Park	Amy Eckert
Park District of La Grange	Jenny Bechtold
Community Park District of La Grange Park*	Jessica Cannaday
Lemont Park District	Louise Egofske
Lisle Park District	Dan Garvy
Village of Western Springs	Nancy Flores
Westmont Park District	Bob Fleck
Village of Willowbrook	Dustin Kleefisch
Woodridge Park District	Jenny Knitter

Executive Director	Matt Corso
Superintendent	Dawn Krawiec
Superintendent	Karen Lesniak
Marketing Coordinator	Laura Pulido
Recording Secretary	Morgan Mason

Absent: None

Visitors:	Program Manager	Stephanie Stocks
	Recreation Coordinator	Sophie Bordenave

Public Comment and Correspondence:

Recognition of Business Manager Morgan Mason for 10 Years of Service

Karen Lesniak provided an overview of Morgan Mason's ten-year history with SEASPAR, noting Morgan's achievements and contributions to the agency. Karen offered a heartfelt congratulations to Morgan on her milestone anniversary, and the Board concurred.

*Jessica Cannaday entered the meeting at 3:04 p.m.

Presentation by Recreation Coordinator Sophie Bordenave

Matt Corso introduced Sophie Bordenave, SEASPAR's Recreation Coordinator for youth programming. Sophie provided background information about herself. She described her area of program oversight, which includes programming for children and teens, programs for all ages including Karate and sensory programs, and summer day camp. Sophie provided data on the number of participants enrolled in the 2025 summer day camp for each member entity. She

presented registration and service hour data demonstrating an increase in camp participation from 2024 to 2025. Sophie highlighted activities and field trips for the campers this summer, including the creation of a garden for Kids Camp Downers Grove funded by a grant received from a staff member's school. She also shared examples of newsletters distributed by the Site Directors to keep parents informed of camp activities. The Board thanked Sophie for her presentation.

Approval of Consent Agenda:

Dan Garvy moved to approve the Minutes from the June 17, 2025, Board Meeting; List of Disbursements in the amount of \$136,479.97; the Bank Reconciliation ending June 30, 2025; the Income Statement from June 2025; and Current Investments for June 2025 as presented. Bob Fleck seconded the motion.

Voting Aye: Lisle, Westmont, Brookfield, Clarendon Hills, Darien, Indian Head Park, La Grange, La Grange Park, Lemont, Western Springs, Willowbrook, Woodridge, Downers Grove
Voting Nay: None
Absent, Not Voting: None
Motion Carried

Recreation Report:

Dawn Krawiec added to her report some kudos to the recreation team for working so hard this summer, especially with several staff navigating new roles. She also reported that Lauren McVey was selected as Cathy Morava's replacement as Adult Day Program Manager following an external search and interviews with multiple candidates. A new Recreation Coordinator for the day program is now being sought.

Administrative Services Report:

Karen Lesniak had nothing to add to her report.

Marketing Report:

Laura Pulido noted from her report that the EmPowerWear store is now featuring commemorative items from the year's superhero theme. She distributed flyers to the Board members and noted that the first Board member to make a purchase would receive special recognition on social media.

Executive Director's Report:

Matt Corso added to his report that work has begun on the 2026 budget. Based on the calendar fiscal year, the Board will receive the first draft of the budget in September along with a comprehensive report. Approval of the final budget will be sought in October. Matt noted that the EAVs being used for the member contributions were available for DuPage County but not Cook County. For SEASPAR's seven DuPage County members, there was an increase in EAVs between 7.82% and 9.36%, with Woodridge seeing the largest increase. Matt also noted that there would be discussion of the inclusion PTO pool created by the standardized inclusion rate and a determination of any changes for 2026.

Matt noted from his report that the winter/spring 2025 service hours demonstrated a small growth in participation over the 2024 season. Matt noted some predictable trends, including a decrease in virtual programming, increase in inclusion services, and steady adult day program numbers. He noted that the service hours for summer should also be strong.

Matt noted from his report that the Board does not meet in August, and the September 9th meeting is one week earlier than normal due to the NRPA Conference.

Matt reported that he would be out of town the first week of August but reachable by cell phone.

Unfinished Business:

None.

New Business:

None.

Member Entity Projects and Events:

Matt Corso reported that 2026 is SEASPAR's 50th anniversary and the agency looks forward to celebrating through marketing and events.

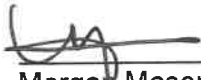
Adjournment

Jenny Knitter moved to adjourn the regularly scheduled Board Meeting of July 15, 2025, at 3:29 p.m. Bob Fleck seconded the motion. Upon voice vote, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Garvy", written over a horizontal line.

Dan Garvy, Secretary
South East Association for
Special Parks And Recreation

A handwritten signature in black ink, appearing to read "Morgan Mason", written over a horizontal line.

Morgan Mason, Recording Secretary